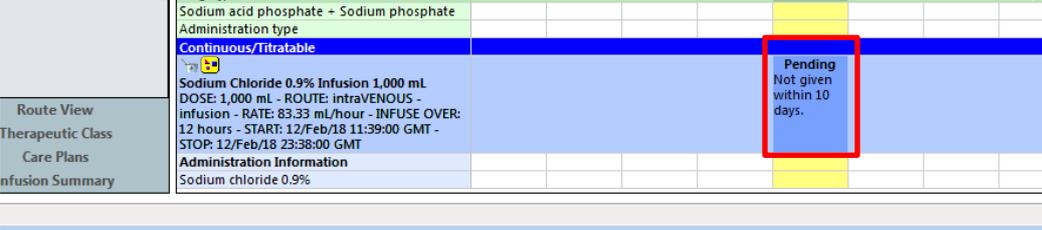
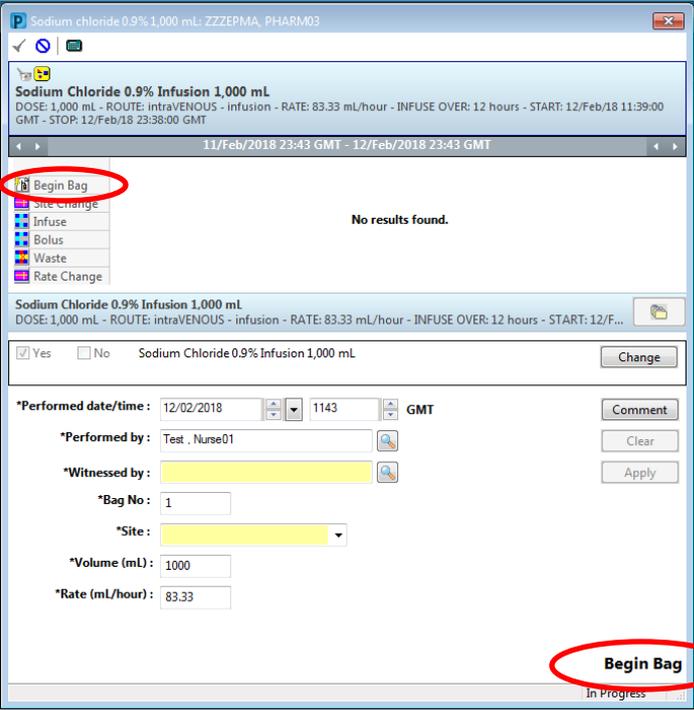
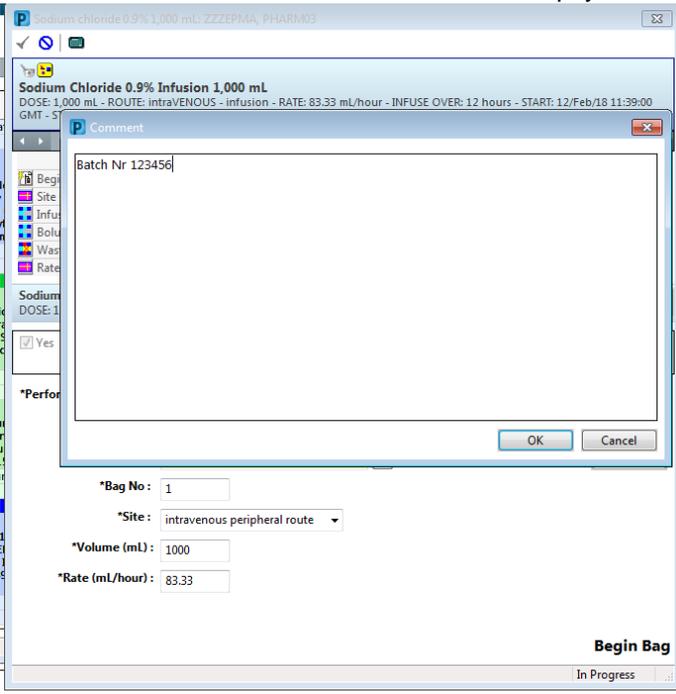
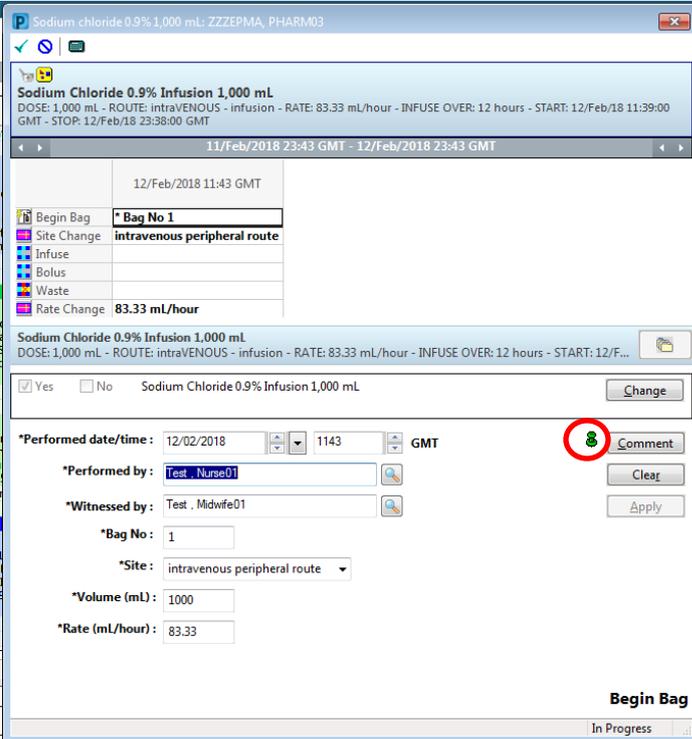
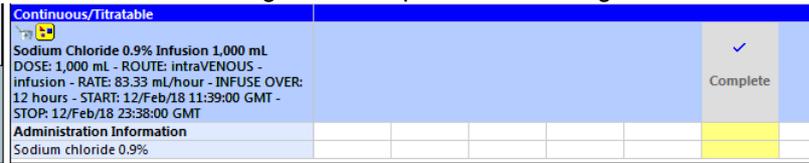
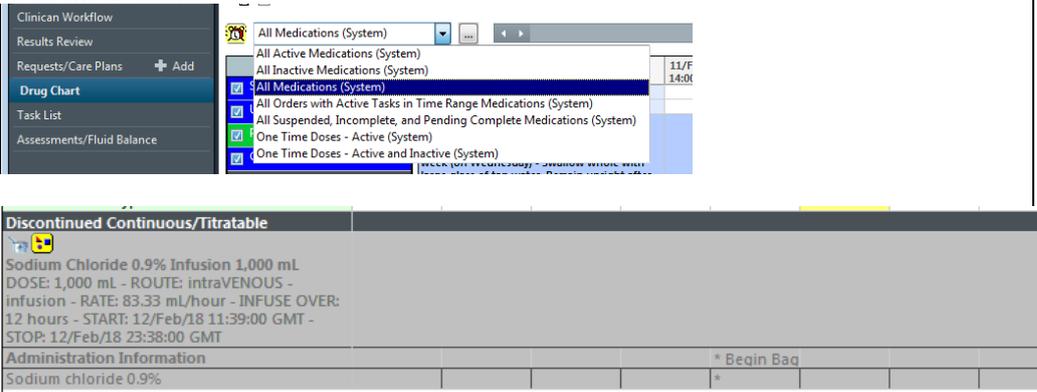
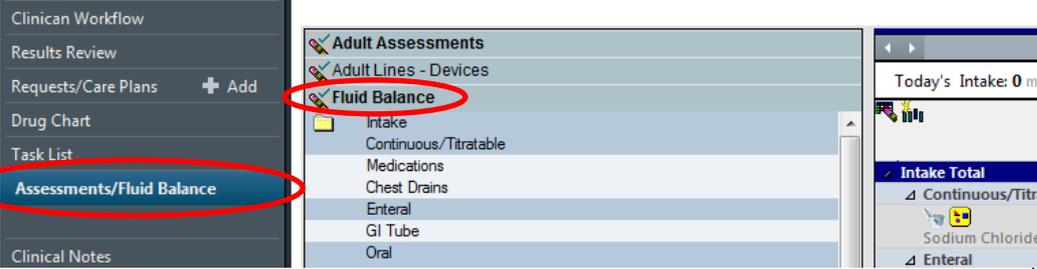
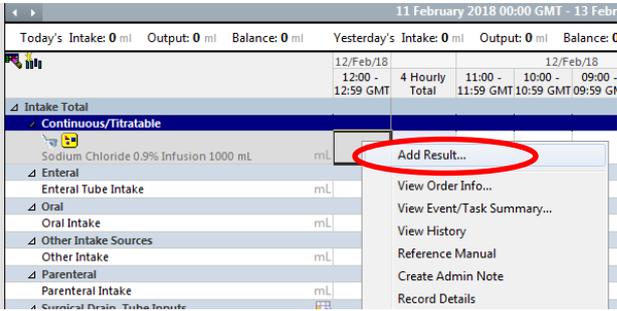


QRG – Administration of Intravenous Fluids

No.	Action	Responsibility
1.	Identify patient who requires IV fluid (via CareCompass, from the drug chart, from the Medications Administration Wizard or verbally communicated by prescriber). N.B. Please note that IV fluids are NOT initiated from the Medications Administration Wizard.	Nurse, Midwife
2.	Navigate to patient's drug chart and locate IV fluid order in the Continuous / Titratable section 	Nurse, Midwife
3.	To start the infusion, click on task in the drug chart and open administration window. Ensure that the action is set to "Begin Bag". 	Nurse, Midwife
4.	Complete required details (highlighted in yellow).	Nurse, Midwife

5.	<p>Click on “Comment” to add Batch number / Expiry Date and click “OK”</p> 	Nurse, Midwife
6.	Click “Apply”	Nurse, Midwife
7.	The Witness is prompted to enter their password and to click OK	Nurse, Midwife
8.	<p>Confirm that the entered details are correct and that there is a green pin next to the comments box to indicate that a comment (Batch Number) has been entered.</p> 	Nurse, Midwife
9.	<p>Click  in the top left corner to sign</p>	Nurse, Midwife

<p>10.</p>	<p>The infusion has changed to “complete” on the drug chart</p> 	<p>Nurse, Midwife</p>
<p>11.</p>	<p>When the drug chart is refreshed the whole line for the order will grey out. It’s status has changed to “Discontinued” on the chart and can only be viewed if the filter is set to all Medications</p> 	<p>Nurse, Midwife</p>
<p>12.</p>	<p>Navigate to Assessments / Fluid Balance > Fluid Balance</p> 	<p>Nurse, Midwife</p>
<p>13.</p>	<p>To document a fluid volume that has been administered, right-click into the time window for the infusion and select “Add Result...”.</p> <p>Tip: The current hour column is highlighted by a grey frame on both sides and the fluid balance chart will on opening default to have the current time column on the far left hand side, i.e. right next to the name of the infusion</p> 	<p>Nurse, Midwife</p>

<p>14.</p>	<p>Type in the volume that has been infused over that time period, and then sign for it</p>	<p>Nurse, Midwife</p>															
<p>15.</p>	<p>Tip: If multiple bags of fluids appear in the fluid balance and look similar, by hovering over the order, the details are visible (including start and stop date/time)</p>	<p>Nurse, Midwife</p>															
<p>16.</p>	<p>Tip: Volumes documented in the Fluid Balance Chart are also visible in the drug chart against the infusion</p> <table border="1" data-bbox="228 1070 1043 1330"> <thead> <tr> <th>Medications</th> <th>12/Feb/18 11:43 GMT</th> <th>12/Feb/18 12:59 GMT</th> </tr> </thead> <tbody> <tr> <td>Discontinued Continuous/Titratable</td> <td></td> <td></td> </tr> <tr> <td> Sodium Chloride 0.9% Infusion 1,000 mL DOSE: 1,000 mL - ROUTE: intraVENOUS - infusion - RATE: 83.33 mL/hour - INFUSE OVER: 12 hours - START: 12/Feb/18 11:39:00 GMT - STOP: 12/Feb/18 23:38:00 GMT </td> <td></td> <td></td> </tr> <tr> <td>Administration Information</td> <td>* Begin Bag 1,000 mL 50 mL Infuse</td> <td></td> </tr> <tr> <td>Sodium chloride 0.9%</td> <td>*</td> <td>50 mL</td> </tr> </tbody> </table>	Medications	12/Feb/18 11:43 GMT	12/Feb/18 12:59 GMT	Discontinued Continuous/Titratable			 Sodium Chloride 0.9% Infusion 1,000 mL DOSE: 1,000 mL - ROUTE: intraVENOUS - infusion - RATE: 83.33 mL/hour - INFUSE OVER: 12 hours - START: 12/Feb/18 11:39:00 GMT - STOP: 12/Feb/18 23:38:00 GMT			Administration Information	* Begin Bag 1,000 mL 50 mL Infuse		Sodium chloride 0.9%	*	50 mL	<p>Nurse, Midwife</p>
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