QRG – Patient Group Directive (PGDs)		
No.	Action	Responsibility
1.	**Ensure you are familiar with the policy! It is a criminal offence to supply/administer a medicine if you have not been authorised to do so.** Requests/Care Plans + Add, type PGD and select the appropriate powerplan Search: pgd Folder: Dermatology PGD ED PGD ED PGD for Discharge Endoscopy PGD Imaging PGD Surgery PGD Anticoagulation clinic PGD Eye Clinic PGD	Nurse /Non-prescriber with correct PGD authorisation
2.	Tick to select the required medications. Where relevant select the appropriate order sentence. Naproxen (Naproxen (PGD)) — DOSE: 250 mg - ROUTE: oral - tablet - TWICE a day - PGD: Naproxen MR046-2016 - DURATION: 1 dose Ibuprofen (Ibuprofen (PGD)) — Select an order sentence Codeine (Codeine (PGD)) — DOSE: 400 mg - ROUTE: oral - tablet - THREE times a day - PGD: Ibuprofen 2014 - DURATION: 1 d Paracetamol (Paracetamol (PGD)) — DOSE: 400 mg - ROUTE: oral - liquid - THREE times a day - PGD: Ibuprofen 2014 - DURATION: 1 d Antimicrobials	Nurse /Non-prescriber with correct PGD authorisation
3.	Enter lead clinician's name and select "Protocol / Standing Order" if the following 'Ordering Clinician' screen appears. Ordering Clinician *Clinician Name: Chin , Kian H *Order Date/Time 27/12/2017 1255 GMT *Communication type Verbal Discern Expert ESI Default Fax Phone Protocol/Standing Order Written OK Cancel	Nurse /Non-prescriber with correct PGD authorisation
4.	Where appropriate, complete required fields Details for **Lidocaine (Lidocaine 1% (PGD))** Details	Order Comments	Offset Details	Diagnoses *Dose: mL	Nurse /Non-prescriber with correct PGD authorisation
5.	Click [Orders For Signature]	Nurse /Non-prescriber with correct PGD authorisation

6.	Click Sign	Nurse /Non-prescriber with correct PGD authorisation
7.	For medications to be administered, check the drug chart to confirm medication has been correctly ordered and document administration as per policy (MKUH_ Medication Administration_QRG)	Nurse /Non-prescriber with correct PGD authorisation
8.	If the medication is to be supplied for the patient to take home on discharge, document as per appropriate PGD.	Nurse /Non-prescriber with correct PGD authorisation