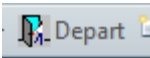
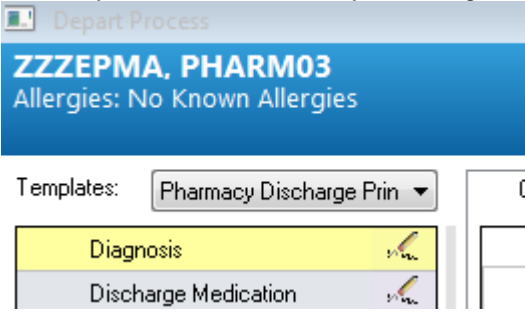

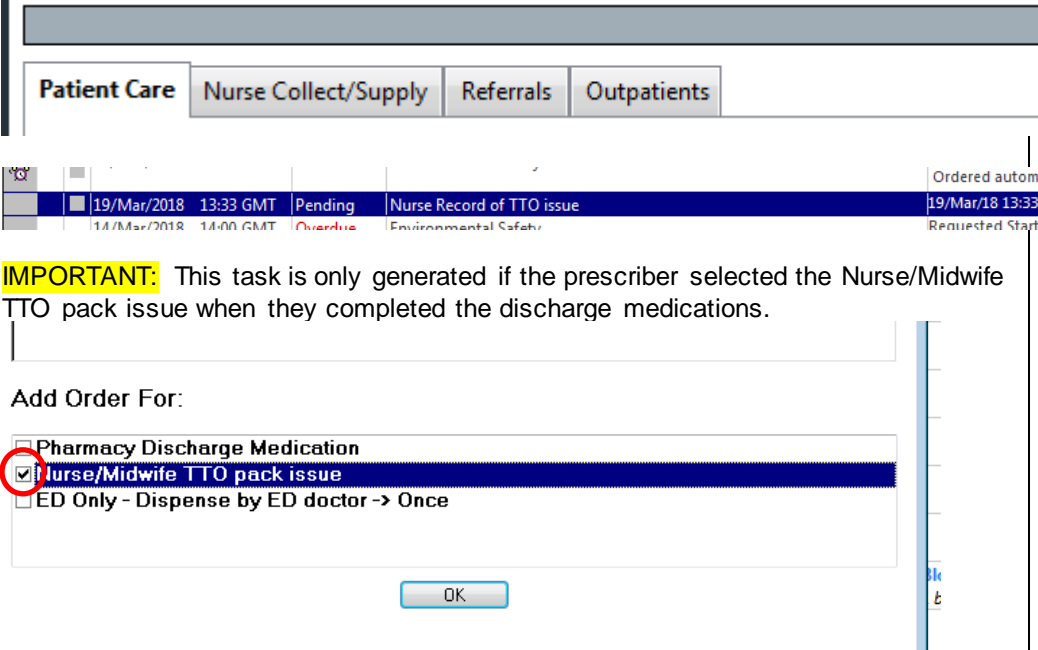
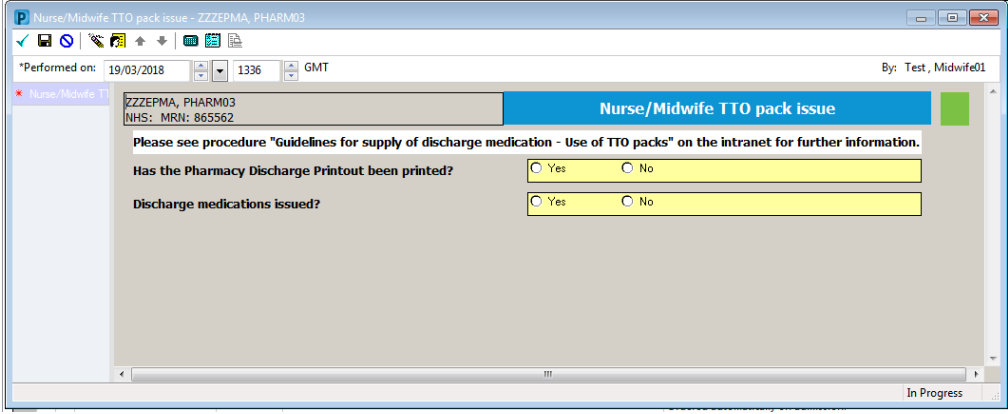


**QRG – TTO pack supply by nurses/midwives**

No.	Action	Responsibility
1.	<p>Within the patient's record in PowerChart click on  to open the discharge summary and select Pharmacy Discharge Printout from the drop-down menu</p> 	Nurse/Midwife
2.	<p>Click on  to print the document and follow local policy to supply TTO pack(s) from the ward. The document will print to the default printer for the PC you are using – check where this is before printing.</p>	Nurse/Midwife
3.	<p>From the Patient Care tab in the Task List, locate the TTO supply task</p>  <p><b>IMPORTANT:</b> This task is only generated if the prescriber selected the Nurse/Midwife TTO pack issue when they completed the discharge medications.</p>	

<p>4.</p>	<p>Either double-click on the task or right-click on it and select “Record Details” to open the form associated with it. Select the appropriate Radio Buttons (Yes / No).</p> 	<p>Nurse/Midwife</p>
<p>5.</p>	<p>Sign form with green tick in top-left corner.</p>	<p>Nurse/Midwife</p>