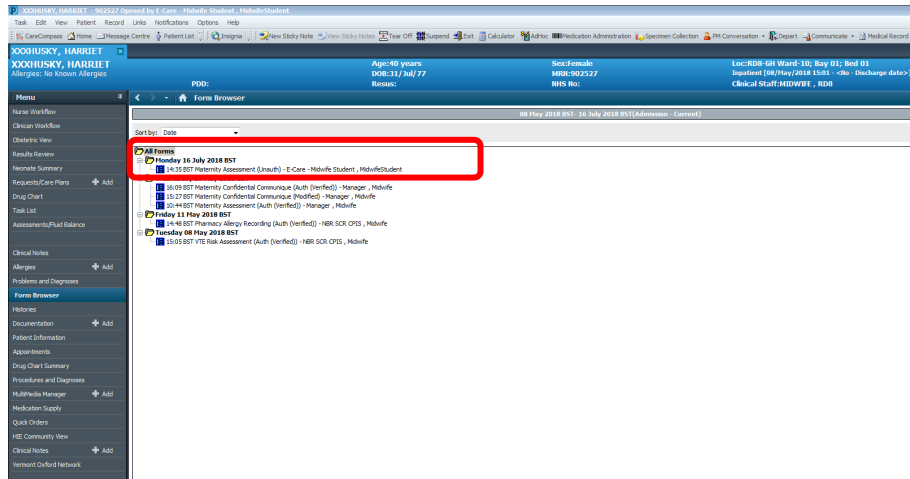


PROCESS FOR AUTHENTICATING POWERFORMS

This guide will enable users to authenticate Powerforms completed by Students or HCA's/MCA's.

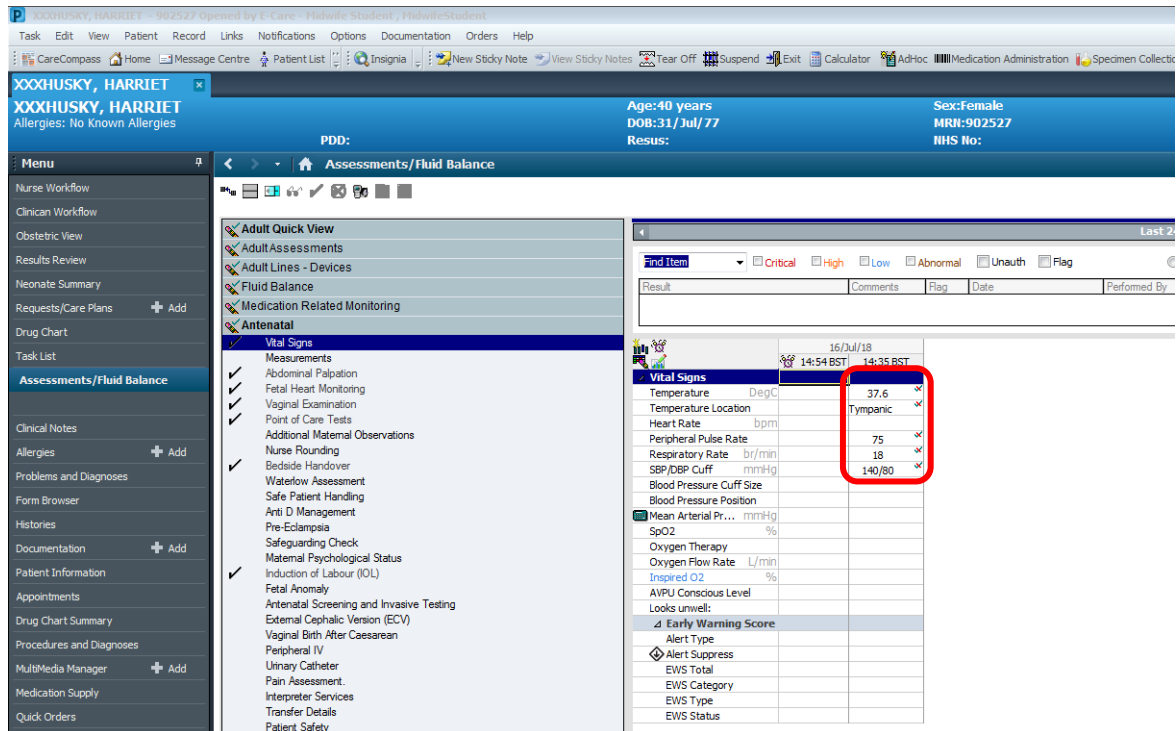
1

The student, HCA or MCA will document the relevant Powerform and sign when complete. This will show as '(Unauth)', waiting to be authenticated.



2

If any observations were entered into the form these will pull through to Assessments/Fluid Balance and await authentication.



3

These observations/values cannot be authenticated from within the Assessments/Fluid Balance window or the following message will appear.

The screenshot shows the eCARE interface for patient Harriet XXXHUSKY. The 'Assessments/Fluid Balance' window is active, showing a list of vital signs including Temperature, Heart Rate, Respiratory Rate, and Blood Pressure. An error message box is displayed over the vital signs table, indicating that results documented outside the current application cannot be authenticated.

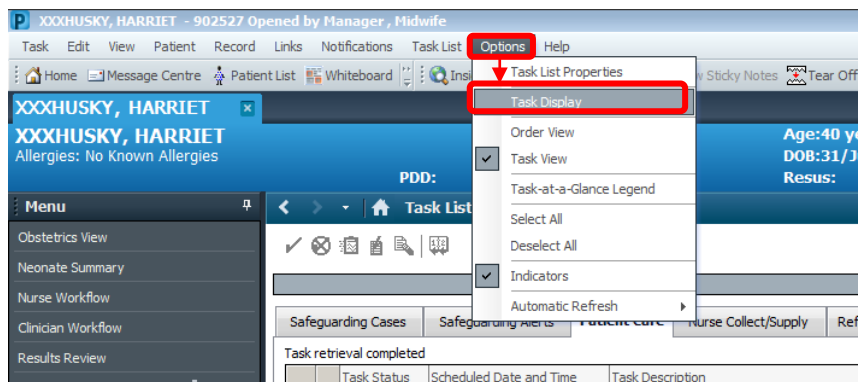
4

Click on Task List from the main left hand menu and then select the Patient Care tab. You should now see a task showing Pending Validation.

Task Status	Scheduled Date and Time	Task Description	Order Details
Complete	16/May/2018 10:44 BST	Maternity Assessment	
Complete	16/May/2018 15:27 BST	Maternity Confidential Communique	
Complete	16/May/2018 16:09 BST	Maternity Confidential Communique	
Overdue	03/Jul/2018 08:00 BST	Safety Assessment	Requested Start Date/Time 03/Jul/18 08:00:00 ... Ordered automatically on admission.
Overdue	04/Jul/2018 09:00 BST	Activities of Daily Living Assessment	Requested Start Date/Time 04/Jul/18 09:00:00 ... Ordered automatically on admission.
Overdue	10/Jul/2018 08:00 BST	Safety Assessment	Requested Start Date/Time 10/Jul/18 08:00:00 ... Ordered automatically on admission.
Overdue	11/Jul/2018 09:00 BST	Activities of Daily Living Assessment	Requested Start Date/Time 11/Jul/18 09:00:00 ... Ordered automatically on admission.
Pending Validation	16/Jul/2018 14:35 BST	Maternity Assessment	

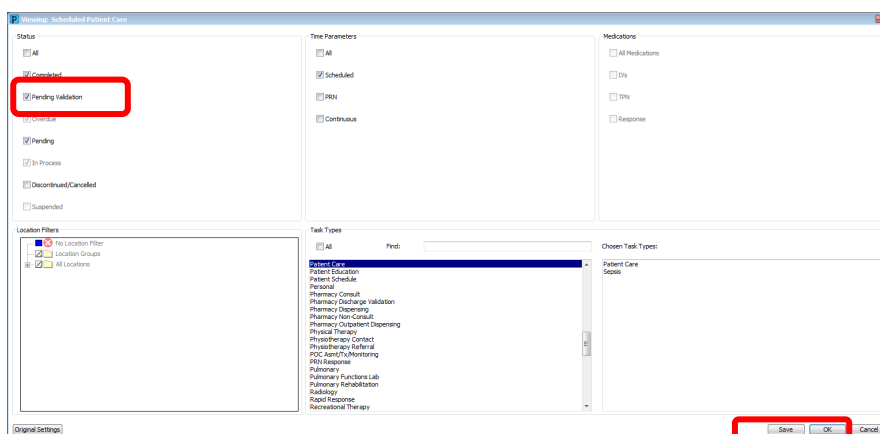
If you do not, follow the below steps first:

Click on Options from the toolbar at the very top of the page and select Task Display from the drop down



When the below pop up appears, ensure the Pending Validation box is ticked.

Then click Save and OK. Any Pending Validation tasks should now appear.



5

Double click on the Pending Validation task to open the form. At this point you can change any values or add anything you need to.

NOTE: Freetext entries require the name of the person who is entering them typed within the entry.
i.e. Patient to be admitted. Entered by Midwife 1.

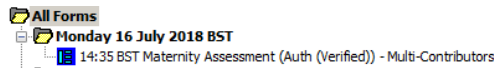
Sign using the green tick when finished – task then shows as complete.

Task Status	Scheduled Date and Time	Task Description	Order Details
Complete	16/May/2018 10:44 BST	Maternity Assessment	
Complete	16/May/2018 15:27 BST	Maternity Confidential Communique	
Complete	16/May/2018 16:09 BST	Maternity Confidential Communique	
Overdue	03/Jul/2018 08:00 BST	Safety Assessment	Requested Start Date/Time 03/Jul/18 08:00:00 ... Ordered automatically on admission.
Overdue	04/Jul/2018 09:00 BST	Activities of Daily Living Assessment	Requested Start Date/Time 04/Jul/18 09:00:00 ... Ordered automatically on admission.
Overdue	10/Jul/2018 08:00 BST	Safety Assessment	Requested Start Date/Time 10/Jul/18 08:00:00 ... Ordered automatically on admission.
Overdue	11/Jul/2018 09:00 BST	Activities of Daily Living Assessment	Requested Start Date/Time 11/Jul/18 09:00:00 ... Ordered automatically on admission.
Complete	16/Jul/2018 14:35 BST	Maternity Assessment	

6

Within Assessments/Fluid Balance the values previously waiting to be authenticated should now be done.

Within Form Browser, the form will show as (Auth(Verified)) and should also have Multi-contributors next to it. This is because both the student and authenticating individual have input to the form.



If you click on Documentation from the main left hand menu and then select the form to view, you will see a breakdown of who made what entry to the form.

Documentation

Service Date/Time	Subject	Type	Facility
16/Jul/2018 14:35 BST	Maternity Assessment	Maternity Forms - Text	SD8-GH
16/May/2018 16:11:00 ...	test	Maternity Confidential Communique	SD8-GH
16/May/2018 16:09:00 ...	Maternity Confidential Communique	Maternity Forms - Text	SD8-GH
16/May/2018 15:27:00 ...	Maternity Confidential Communique	Maternity Forms - Text	SD8-GH
16/May/2018 16:49:00 ...	Maternity Assessment	Maternity Forms - Text	SD8-GH
11/May/2018 14:48:00 ...	Pharmacy Allergy Recording	Pharmacy Note	SD8-GH
11/May/2018 14:48:00 ...	Pharmacy Allergy Recording	Pharmacy Allergy Recording	SD8-GH
09/May/2018 09:46:00 ...	Antenatal visit	Maternity Antenatal Visit Summary	SD8-GH
08/May/2018 15:05:00 ...	VTE Risk Assessment	VTE Risk Assessment Form	SD8-GH

Maternity Assessment Entered On: 16/Jul/2018 14:42 BST
Performed On: 16/Jul/2018 14:35 BST by E-Care - Midwife Student, Midwife Student

General Info
Mode of Arrival on Unit: Walking
Accompanied By: Spouse
Information Given By: Self
Primary Language: English

Antenatal Records Available: No
E-Care - Midwife Student, Midwife Student - 16/Jul/2018 14:35 BST
Manager, Midwife - 16/Jul/2018 15:26 BST

Consent for Student: Yes
E-Care - Midwife Student, Midwife Student - 16/Jul/2018 14:35 BST

Initial Assessment
Background of current situation: Previous baby delivered 2 weeks early via Caesarean Section - Entered by Midwife Manager
Manager, Midwife - 16/Jul/2018 15:26 BST

Peripheral Pulse Rate: 75
E-Care - Midwife Student, Midwife Student - 16/Jul/2018 14:35 BST

Respiratory Rate: 15 b/min
Manager, Midwife - 16/Jul/2018 15:26 BST

Systolic/Diastolic BP: 140 mmHg
/ 80 mmHg
Temperature: 37.6 DegC
Temperature Location: Tympanic
Antenatal/Postnatal Care: Antenatal
Reason for Visit: Maternal assessment
Fetal Movements: Normal
Contractions: No
Uterine Flow: No
Leaking Fluid: No
Liquor Description: No Liquor Seen
Vaginal Bleeding in this Pregnancy: No