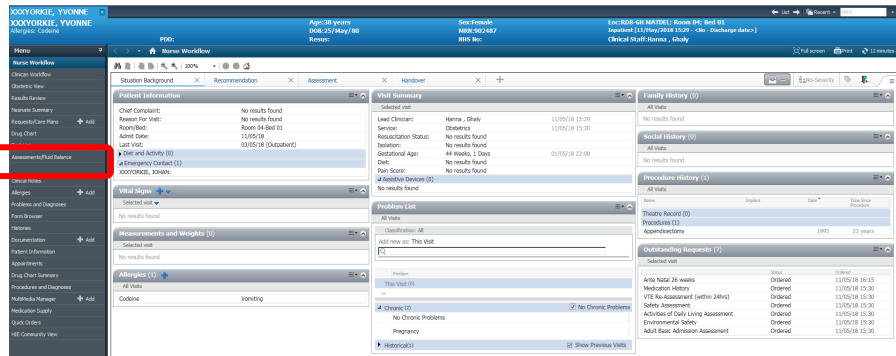


# PROCESS FOR INSERTING, FLUSHING AND REMOVING LINES

1

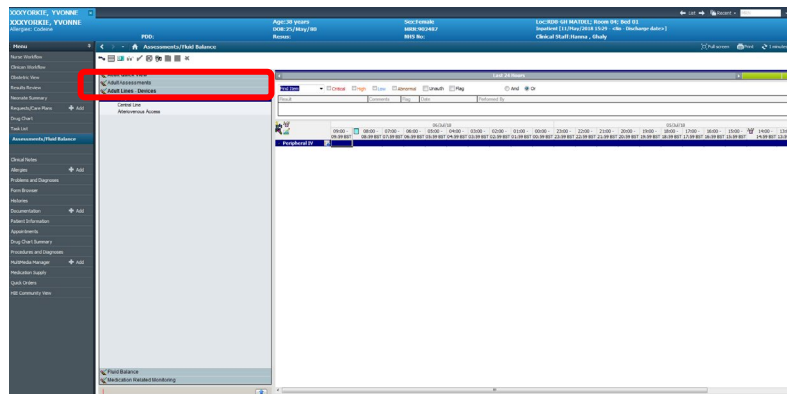
## INSERTING THE LINE

Load the patients record and select the Assessments and Fluid Balance main menu option:



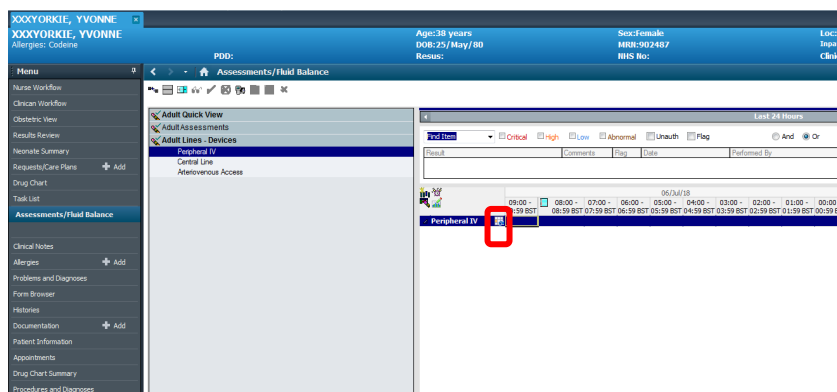
2

Select the Adult Lines – Devices iView band:



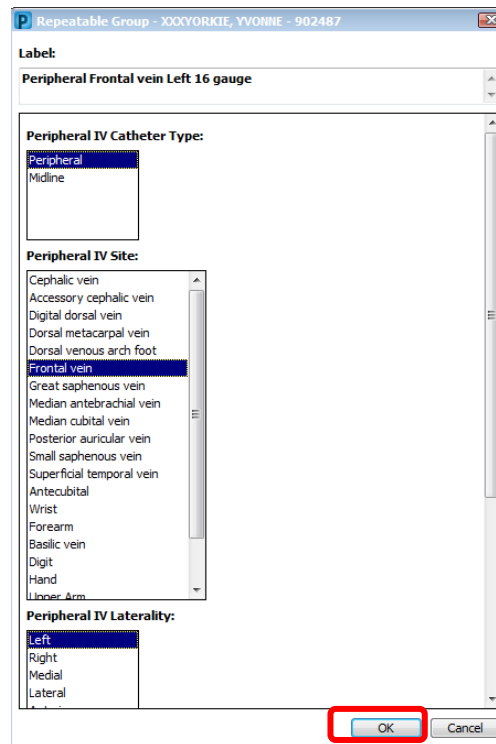
3

To Start a repeatable group click the grid icon next to the title:



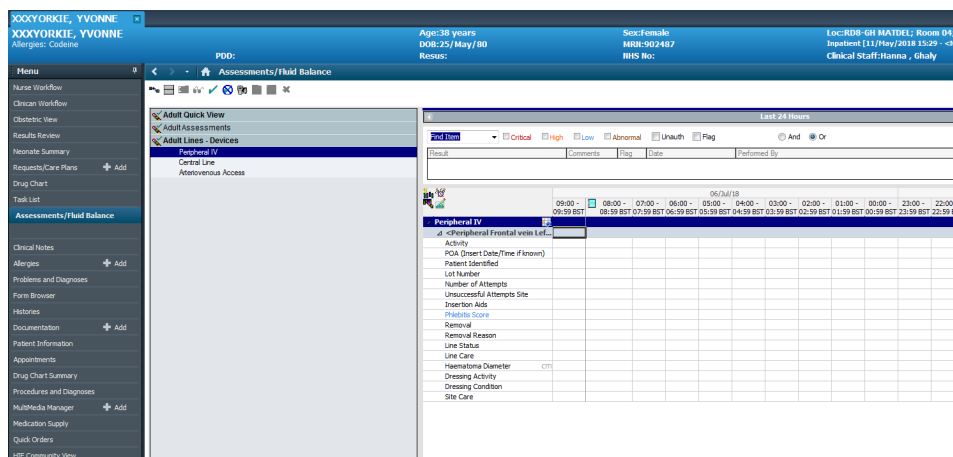
4

This will open up a new window where you can choose the option relevant to your situation and then click OK:



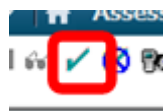
5

You will now see your chosen repeatable group showing in the iView and you can document against this:



6

Complete the documentation and sign using the green tick (you know that the documentation has been signed because the text colour will change from purple to black):



## ORDERING THE 'FLUSH'

**PLEASE NOTE: IF THE LINE REQUIRES A 'FLUSH' THIS MUST BE ORDERED BY A PRESCRIBER.**

THE FOLLOWING STEPS (7&8) DEMONSTRATE HOW THIS IS DONE HOWEVER YOU MUST HAVE PRESCRIBERS RIGHTS IN ORDER TO COMPLETE THE ORDERING OF THE FLUSH.

YOU DO NOT NEED PRESCRIBERS RIGHTS TO 'ADMINISTER' THE FLUSH.

- 7 Click on Requests/Care Plans from the main left hand menu. Once this screen is open click on the **+ Add** button and type 'flush' into the search window. Select the appropriate 'flush' drug from the list that appears and click on **Done** when finished to the add order window:

- 8 Once you have completed all of the mandatory fields, you can then click **Sign** for the order:

It will then display as Ordered and whoever is responsible for the 'flush' can administer the medication on eCARE.

9

To mark the 'flush' as administered you must do this the same as any other medication. Therefore as this is a fluid, it must be done from the Drug Chart.

Once in the Drug Chart double click on what you need to give – in this case it is the 100mL of Sodium Chloride 0.9%:

Medications	16/Jul/18 11:29 BST
<b>Scheduled</b>	
 <b>Sodium chloride (Sodium chloride 0.9% f.</b> DOSE: 100 mL - ROUTE: intravenous - injection once ONLY - START: 16/Jul/18 11:29:00 BST - STOP: 16/Jul/18 11:29:00 BST Sodium chloride Administration type	100 mL Not given within 10 days.

Complete the relevant details in the administration window and sign using the green tick:

**DO NOT FORGET TO COMPLETE ANY INFORMATION THAT MAY BE RELEVANT IN THE ADULT LINES-DEVICES SECTION WITHIN ASSESSMENTS/FLUID BALANCE.**

10

## REMOVING THE LINE

Below is an example of the fields you may go in an complete after removing a line within Assessments/Fluid Balance.

Your scenario may be different and therefore this is very individualised but what is very important is that you are choosing the correct line if there is more than one inserted at the time. This is clearly indicated above where you are documenting and highlighted where to find below.

Sign the documentation with the green tick to confirm and the text will change to black.

The screenshot shows the eCARE clinical system interface. At the top, patient details for YVONNE are displayed: Age 38 years, Sex: Female, MRN: 902487, IHS No. The main area is titled 'Assessments/Fluid Balance'. On the left, a menu lists various clinical functions. The central table shows a grid for recording line removals, with columns for time slots and rows for different line types. A red box highlights the entry 'Peripheral Frontal vein Left 16 gauge' in the table. Below this entry, there are fields for 'Removal Reason' (No long...), 'Line Status', 'Line Care', 'Haematoma Diameter' (cm), 'Dressing Activity' (Removed), 'Dressing Condition', and 'Site Care' (Direct p...).