



TAGGING TEXT

1	Open Patient Record
2	Navigate to where the information is that you wish to copy for example clinical documentation.
3	<p>Open documentation and highlight the data you wish to copy & click tag.</p> <p> Respiratory Rate: 12 br/min Low (04/04/18 15:03:02) SpO2: 98 % (04/04/18 15:03:02) Temperature Tympanic: 37 DegC (04/04/18 15:03:02) Oxygen Therapy: Room air (04/04/18 15:03:02) Systolic Blood Pressure: 150 mmHg High (04/04/18 15:03:02) Diastolic Blood Pressure: 80 mmHg (04/04/18 15:03:02) Heart Rate Monitored: 80 bpm (04/04/18 15:03:02) </p> <p style="text-align: right;"></p> <p>Presenting Complaint Painful, cold left foot for last 6 hours</p> <p>Bedside Handover Details No qualify </p>
4	<p>Create new document – when open you will have your tagged text to the right hand column of the page. Drag across & drop to its new location</p> <div style="border: 1px solid #ccc; padding: 10px; margin-top: 10px;"> <div style="background-color: #f0f0f0; padding: 5px; border-bottom: 1px solid #ccc;">Tagged Text</div> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>Nurse Handover Template 04/05/2018 11:38... Painful, cold left foot for last 6 hours</p> <hr/> <p>Predicted Date of Discha... 04/04/2018 15:19... Predicted Discharge Date : 13/Apr/2018...</p> </div> <div style="width: 50%; border-left: 1px solid #ccc; padding-left: 10px;"> <p>Tahoma 9</p> <p><u>Reason for Review / Patient Progress</u> Painful, cold left foot for last 6 hours [1]</p> <p><u>Clinical Summary</u></p> <p><u>Communication with Patient/Relatives</u></p> </div> </div> </div>
5	Copy & Paste can also be used
6	Complete, Sign/Submit your document as usual