IT Dept Quick Reference Guide (QRG)



Document No – Ref 139

Version Number – 2.0

ORDERING ENTERAL FEEDS CARE PLAN

1.	Open up the patients record and select the Request/Care Plans main left hand menu option.				
2.	Click on Add.				
	- Add				
	- 800				
3.	Type in what you would like order 'Enteral Feed' click the result and then click done to the add ord pop up.				
	Enteral Nutrition Checklist				
	Enteral Plan Of Care				
	Pat "Enter" to Search				
Δ	Select the radio box next to the required feed. Remember, the white cross in a blue circle means				
ч.	there is missing mandatory information & will need completing after the next step.				
	Add to Phase Use Comments Start: Now Output Delayer Start: Now Delayer Delayer Start: Now Delayer Delayer Start: Now Delayer Start: Now				
	🖉 🕅 Component				
	Enteral Feeds (Initiated Pending)				
	△ Patient Care				
	 This plan is for Enteral supplements only. Please search Modications 				
	2 Medications				
	V Water				
	Nutritional Supplements (Jevity liquid)				
	Nutritional Supplements (Jevity Plus HP)				
	Nutritional Supplements (Jevity Plus liquid)				
	Nutritional Supplements (Jevity Promote liquid)				
	Nutritional Supplements (Jevity 1.5kcal liquid)				
	Nutritional Supplements (Osmolite 1.5kcal)				
F	Click on Orders for Signature in the better right hand somer of the window				
Э.	At this point you will need to complete the mandatory fields				
	Orders For Signature				

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6.	Click on the order and complete the mandato	ory fields (any field highlighted ye asterisk).	ellow or marked with an	
	∠ Medications Provide the second	2018 15:46 mL - liquid - START: 27/Apr/18 15:46 BST		
	z Details for Nutritional Supplements (Jevity liquid) ∰© Details ≣			
	*Dose: ImL 💌	*Route of Administration:	×	
	Drug Form:	*Frequency:	v	
	PRN: Ves No Special Instructions:	PRN Reason: Indication:	✓	
		*Give Additional Dose Now:	No	
	Duration:	*Start Date / Time:	27/Apr/18 15:46 BST	
	Stop Date/Time:	T Pharmacy use only:		
7.	Click on Sign in the bottom right hand corner.			
	Sign			
8.	Click on refresh and you will see the order.			
	№ 1 minutes ago			
	Enteral Feeds (Initiated) Last updated on: 27/Apr/2018 15:50 BST by: Nurse, TrSevFive			
	⊿ Medications			