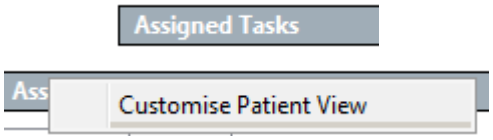
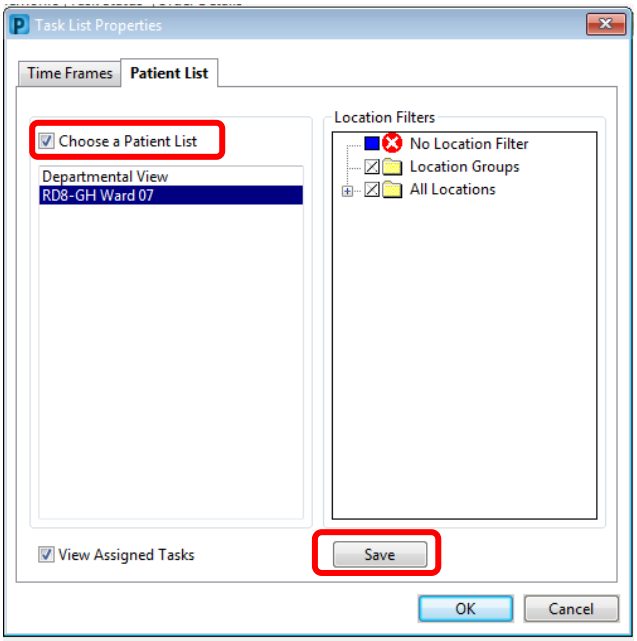
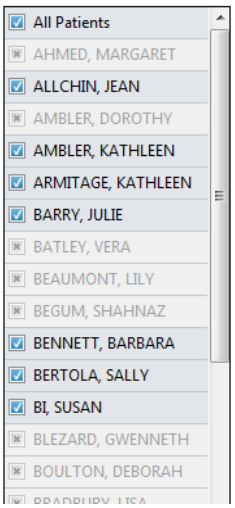
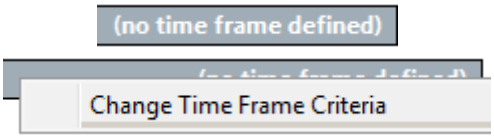
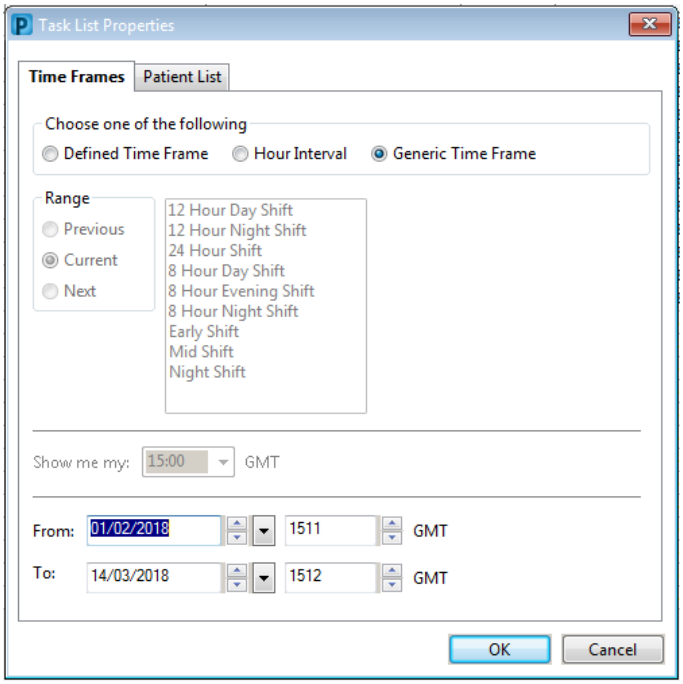
Personalise the MPTL and change Timeframes

1.	Click on MPTL Icon.
2.	Right Click on the grey Assigned Tasks banner and select Custome Patient View. 
3.	Click in Choose a Patient List and select the relevant list before clicking save and OK 
4.	Patients in that ward will now be displayed down the left side (example below). 

5.	To set the time frame right click on the far right of the grey banner and select Change Time Frame Criteria. 
6.	Select the relevant time frame and adjust the dates accordingly then click on OK.