IT Dept Quick Reference Guide (QRG)



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## Establishing a Relationship from the Drs Worklist

1.	There are several ways to establish a realtionship with a Patient. When you open the Patients record it will automatically establish a realtionship. you can also establish a realtionship from the Drs Worklist. Click on the Establish Relationships Button.				
2.	Find your Patient from the List and click in the box to the left of the patients name, Establish will become available. Click on Establish.				
	Note: You can establish a relationship with all the patients on the ward by clicking Select All.				
	Establish Relationships				
	Relationship Clinical Practitioner Access Role 🔽				
	Name	Gender	DOB	MRN	<u> </u>
	MITCHELL, NICOLA	F	Jan 17, 1940	511189	Ξ.
	ROBERTS, HAZEL	F	Jan 24, 1940	511192	
	STOTT, ANTONY	М	Mar 19, 1939	511158	
	MCCLORY, MARIO	М	Mar 22, 1939	511161	
	WRAY, LUCCA	м	Mar 25, 1939	511164	
	WHITELEY, MARIO	М	Mar 30, 1939	511167	
	KHAN, STANLI	М	May 8, 1939	511170	-
		Sel	ect All Deselect All	Establish Can	cel
3	The Patient details will now be viewable and name will be in Blue.				
0.		MITCHELL, NICOLA 78 yrs F NHS: 9656866274			