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SETTING UP THE RAPID RESPONSE DASHBOARD

	Click on the Rapid Response Dashboard icon from your tool bar.			
1.	Rapid Response Services			
	Filters window opens.			
	Filters Saved Worklist			
2.	Select or Create a saved list :			
	Primary Secondary Dashboard Selections			
	Facility			
	Building			
	Unit(s)			
	Medical Service			
	Provider Group			
	Patient List			
	Sorting Options 1			
	Sorting Options			
3.	Click on the drop down for Select or Create a Saved list and free text your custom list name. Filters Saved Worklist Select or Create a saved list :			
4.	We are filtering by 'Patient List' (custom). Click on patient list. Patient List			
5.	Select the radio button for the list you wish to pull into the dahsboard.			
6.	Click the button to set this list as default if required.			
	Set as Default			
7.	Click the 'Save List' tab. Save List			
8.	Click 'Set Filters'.			
	Set Filters			
	Window closes and dashboard opens. NB - some patients may not be seen until obs/vital are completed since adding to the lists. So they may filter in after an hour or two.			



9.	Data pulls into current list. Current List: RRT		
10.	Discription of icons:		
	T	Filter window.	
	2+	Add a patient.	
	Score and Severity EWS -	First column 'Scores & Seveirity', EWS Pie chart – green/amber/red. Click on the segment or any information on the dashboard, select the drop down to the 'dashboard' and change to worklist.	
	Dashboard +	The patients associated with the information are listed. Tick will appear in box if clicked on.	
	Table View Graph View	This changes the layout.	
	Score and Severity Increase	Patients in here are those that have started as a EWS 2 for example and increased to a EWS 9.	
	Patient Focus	Click on these boxes and then change the dashboard to worklist.	
	New Alerts Rapid Response 👻	This section is for any new alerts for EWS or Sepsis that have occurred in the last 3/6/9/12 hours. So, if you complete a new set of vital signs and get a new EWS score, that section will be updated to reflect a new alert.	
	Manually added	Those patients that may have been added to the dashboard manually.	
	Sepsis Interventions	Those with sepsis careplans that have interventions outstanding.	
	Call back	Ignore, not relevant.	
	ICU step downs	Those patients that may have been on a critical care ward and transfered to a general ward. Only patients on your filtered list will capture this information not trust wide.	