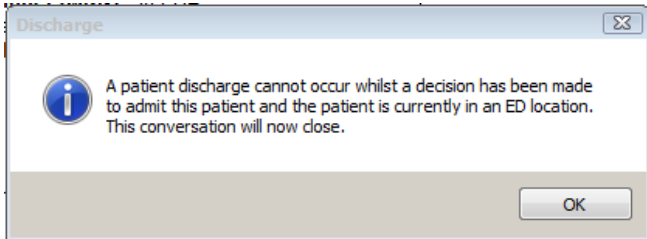

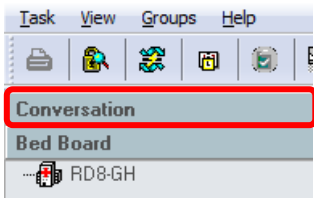
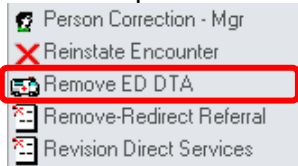
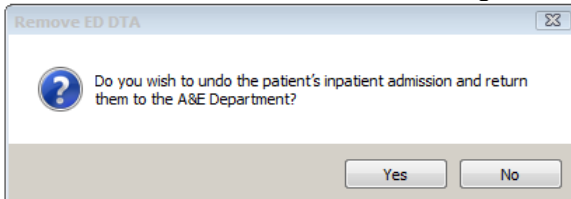


HOW TO REMOVE THE ED DECISION TO ADMIT

	<p>If you try to discharge a patient when a decision to admit has been recorded, you will not be permitted to continue and you will see this message.</p> 
1.	<p>Click on the PM Office icon from the Metaframe.</p> 
2.	<p>Click on Conversation.</p> 
3.	<p>Double click on the option 'Remove ED DTA'</p> 
4.	<p>Search the patient & ensure you select the correct encounter. Click OK.</p>
5.	<p>Select 'Yes' to the below message.</p> 
6.	<p>Complete the mandatory fields (right click in the grey area, select highlight required fields if not showing as yellow) & click OK.</p> <p>Now continue via the usual discharge process.</p>