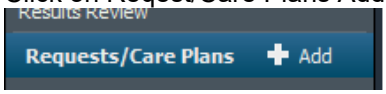
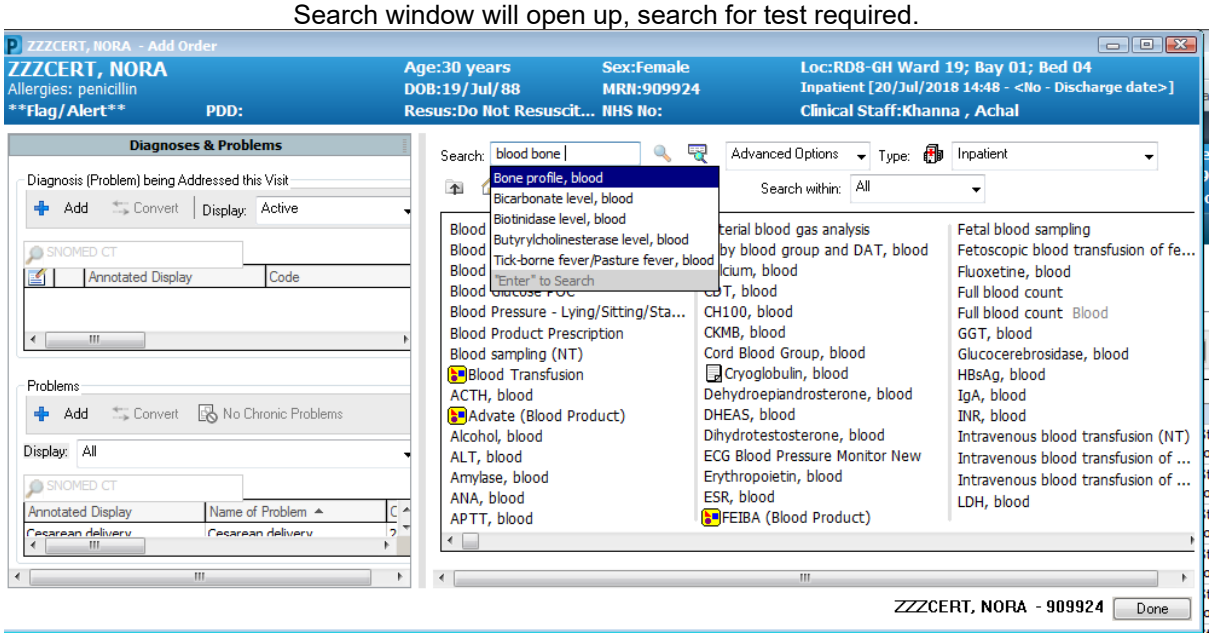
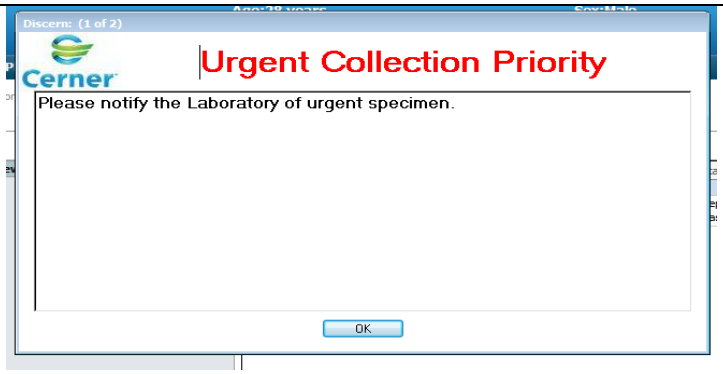
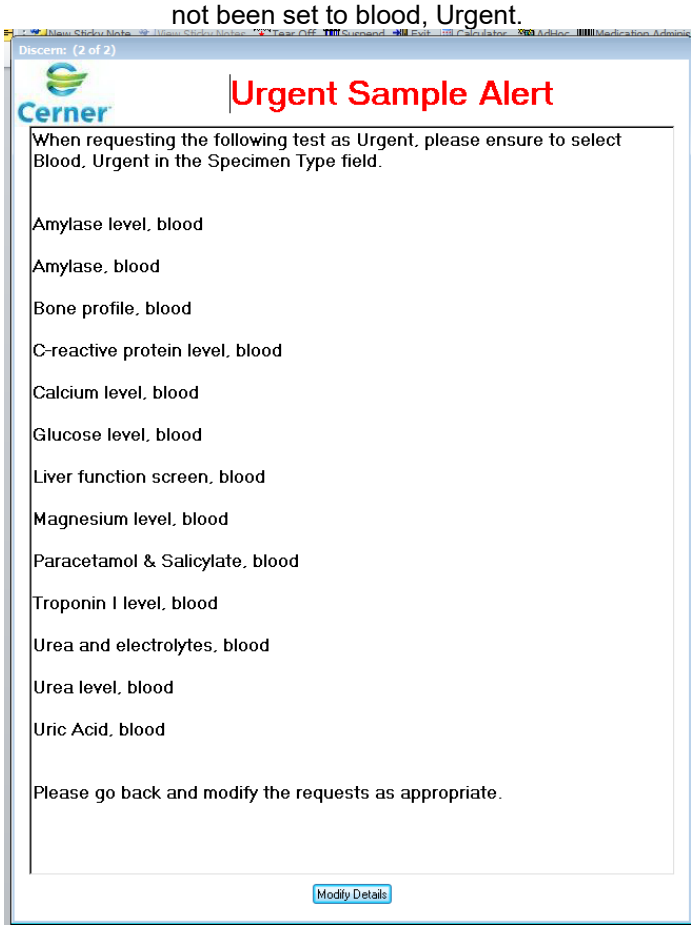
PROCESS FOR URGENT BLOODS

For ED this process is defaulted in so there is no need to change anything.

1.	Click on Reqest/Care Plans Add. 
2.	Click on add button
3.	Search window will open up, search for test required. 
4.	Fill in all mandatory fields for order. Click on sign button.
5.	Warning/ Discern pop up alert comes up on screen as the collection priority has been set to Urgent.

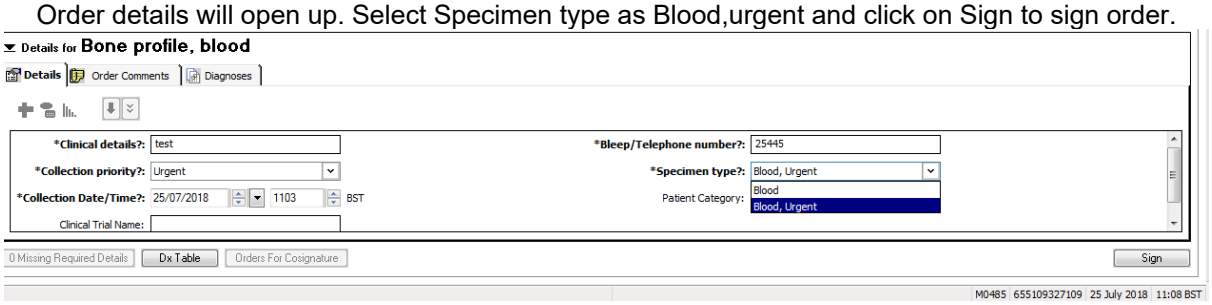


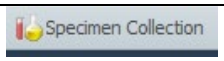
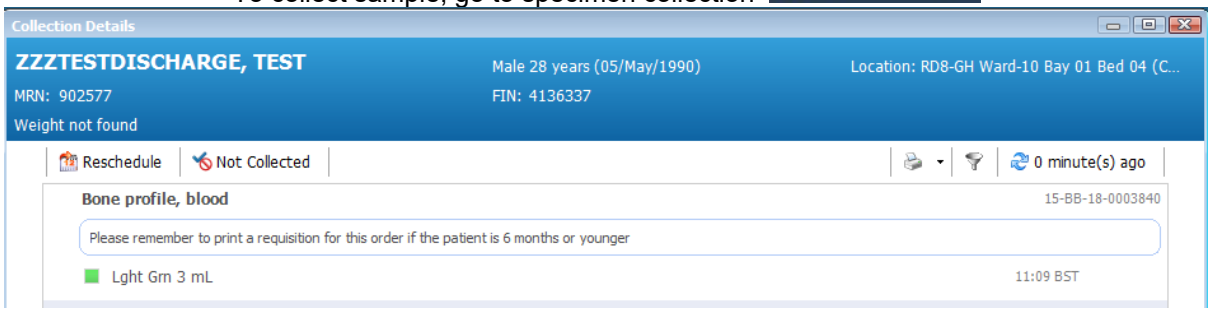
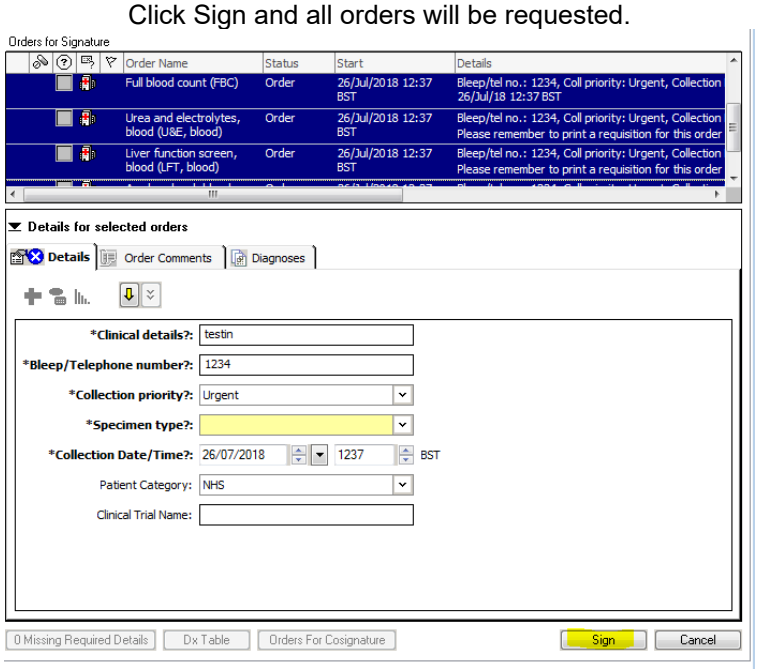
Click OK button. Second Warning/ Discern pop up alert comes up on screen as specimen type has not been set to blood, Urgent.



Click on modify details to modify order.

6. Order details will open up. Select Specimen type as Blood,urgent and click on Sign to sign order.



7.	To collect sample, go to specimen collection   Sample type is now Green top Plasma bottle. This will allow for processing immediately by the pathology department rather than having to wait for sample to clot.
8.	Mark sample collected as normal process.
9.	Note: For ED (FirstNet) if ordering multiple tests do not complete the Specimen Type box. This will default in on signing the order. Click Sign and all orders will be requested.