

ED – COMPLETING A PROGRESS NOTE

1.

Ensure that you are in ED Launchpoint.

| Room | Patient Information | MRN | LOS | DR | RN | Patient Details |
|------|---|--------|---------|----|----|-----------------------------|
| WR 3 | ALI, ANTHONY 24/09/78 40y M | 513939 | 7819:50 | | | Chest Pain |
| WR 3 | BACKHOUSE, MARY 10/09/50 68y F | 511760 | 7820:59 | | | Chest Pain |
| WR | BAMFORD, SUZANNE 17/06/49 69y F | 511399 | 7509:40 | | | unwell |
| WR 2 | BARKER, GILLIAN 25/01/40 78y F | 511193 | 7389:49 | | | abdominal Pain |
| WR 3 | BREARLEY, JONATHAN 01/02/56 62y M | 511967 | 7821:10 | | | Collapse / fainting episode |

2.

Click on the patients name to open up their record.

DAVENPORT, HILDA
Age: 69 years
DOB: 19/ Jun / 49
Sex: Female
MRN: 511401
NHS No: 965-686-8609
Loc: R08- GH ED
Emergency 09/ Feb
Clinical Staff: Aju

Triage Documentation

| | | | |
|-------------|------------|-----------------|------------------|
| Temperature | Heart Rate | Blood Pressure | Respiratory Rate |
| -- | -- | -- / -- | -- |
| Height | Weight | Body Mass Index | Visual Acuityes |
| -- | -- | -- | L:-- R:-- |

General Information: No results found
Alerts & Score: No results found
Assessment: No results found

3.

Click on Clinical Notes from the main left hand menu.

- Menu
- ED Clinical Notes**
- Results Review
- Requests/Care Plans + Add
- Drug Chart
- Task List
- Assessments/Fluid Balance
- Clinical Notes
- Allergies + Add
- Problems and Diagnoses
- Form Browser
- Histories
- Documentation + Add
- Patient Information
- Appointments
- Drug Chart Summary
- Procedures and Diagnoses
- Medication Supply

4. Select the new clinical note icon and in the type field, select – Emergency Department Progress Note.

Give your progress note a subject and the complete the free text box. Date and time populate automatically and are in realtime and the author will populate automatically to the logged in user. Once completed, click Sign. You can either say Yes or No to the pop up about viewing the document.

Add Document: DAVENPORT, HILDA - 511401

*Type: Emergency Department Progress Not *Author: Clinical Practitioner, Train Thirty Six
 *Date: 17/12/2018 12:09 GMT Status: In Progress
 Subject: Title of note goes here to indicate what detail it contains
 Associated Clinical Staff:
 Patient-Level Document:

Arial 11
 Detail of the note sits here.

| Action | Performed By | Performed Date | Action Status | Comment | Proxv Clinical St... | Requested By | Req |
|--------|--------------|----------------|---------------|---------|----------------------|--------------|-----|
| ... | | | | | | | |

5. You can view your clinical progress notes by opening the folders and double clicking the corresponding note. Alternatively, this will be viewbale in Documentation.

DAVENPORT, HILDA
 DAVENPORT, HILDA
 Allergies, Ito, Known, Allergies

Age: 69 years Sex: female Loc: R08-6H ED
 DOB: 19 Jun/49 MRN: 511401 Emergency (07/feb/2018 14:27 <No - Discharge date>] Fin#: 3612749
 Resus: NHS No: 965-686-8609 Clinical Staff: Ajuwon, Richard Babatunde

Menu
 ED Clinical Notes
 Results Review
 Requests/Care Plans + Add
 Drug Chart
 Task List
 Assessments/Fluid Balance
Clinical Notes
 Allergies + Add
 Problems and Diagnoses
 Form Browser

Clinical Notes
 10 December 2018 - 17 December 2018 : 2 out of 2 documents are accessible. (Date Range)

16 December 2018
 17 December 2018 12:09 GMT
 Emergency Department Progress Note
 Result type: Emergency Department Progress Note
 Result date: 17 December 2018 12:09 GMT
 Result status: Auth (Verified)
 Result title: Title of note goes here to indicate what detail it contains
 Performed by: Clinical Practitioner, Train Thirty Six on 17 December 2018 12:11 GMT
 Verified by: Clinical Practitioner, Train Thirty Six on 17 December 2018 12:11 GMT
 Visit info: 3612749, R08-6H, Emergency Department, 07/Feb/18

Detail of the note sits here.