IT Dept Quick Reference Guide (QRG)



Document No – Ref 271

Version Number – 2.0

## **ED – REFERRAL TO SPECIALITY**

1.	When FirstNet launches, ensure that you are on the ED Launchpoint view.					
	Right click on patients name and select ED Referrals Form from the list.					
2.	VR	<b>IRVINE, IV</b> 20/05/28 90	Results Review ED Ambulance Handover	4:43	Testing	
	VR	WALLIS, E 03/07/25 93	ED Referrals Form ED Consultant Review Form ED Victim of Assault	4:35		
	VR	NEARY, LL 14/08/24 94	ED Breach Classification Form ED Treatment Form	0:45	Fell out of skip	
	VR	* <b>XXXTEST</b> , 01/01/95 23	Attach Prearrival ED Decision to Admit	4:37	Ţ	
	VR	* <b>ZZZTEST,</b> 02/02/90 28	Request Event Start Event	6:11	<b>testing</b>	
	VR	* <b>ZZZTEST,</b> 02/02/90 28	Complete Event Set Events Assign/Unassign Others	6:11	test (I)	
	VR	* <b>ZZZTEST,</b> 01/01/90 28	Patient Summary Report Set Privacy	9:07	<b>test</b>	
	VR	*ZZZTEST, 01/05/86 32y I	Discharge Process	1130:54	Dog Bite	
3.	Referrals         Anaesthetic       Ophthalmology       Paediatric         Care of the elderly       Other       Surgery         Medicine       Outreach         O&G       Outside of trust    Bed Requests - Select the radio box for the appropriate speciality, this is not a mandatory field. Bed Requests					
	Anaesthetic       Ophthalmology       Paediatric         Cardiology       Otthopaedics       Psych         Care of the elderly       Other       Surgery         Medicine       Outreach         0&G       Outside of trust					
5.	Sign the form by clicking on the green tick. Form closes and in the patient details column you can see the speciality and time the referral was placed. You must still call/bleep the speciality Doctor to inform them as you previously would. This does not replace any form of contact. Patient Details Loss of appetite					
			2. co. diolog7 111			