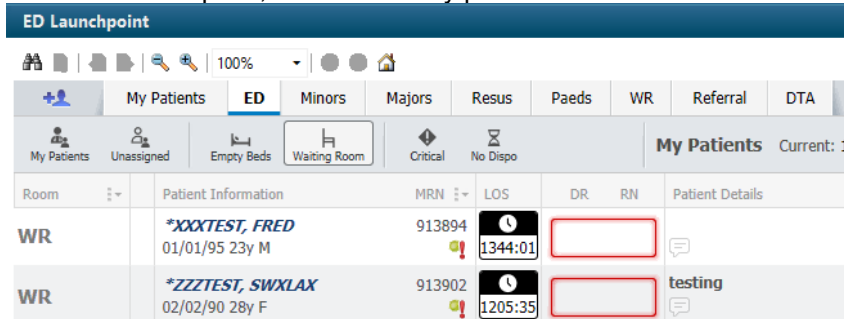


ED - CREATING NURSING NOTE FAVOURITES

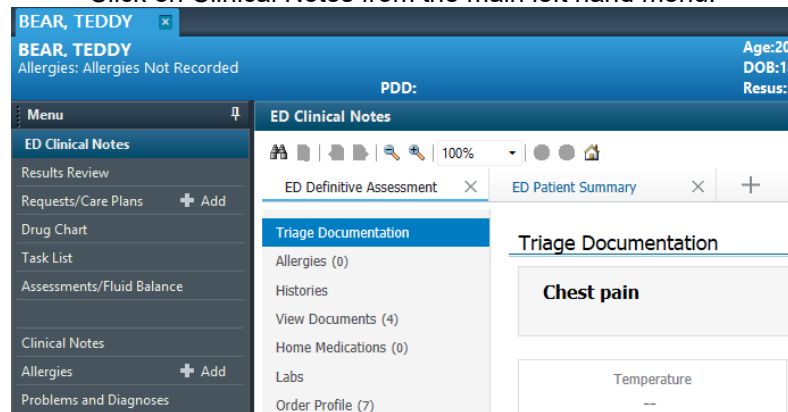
1.

From Launchpoint, left click on any patient to access their record.



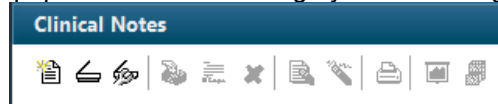
2.

Click on Clinical Notes from the main left hand menu.



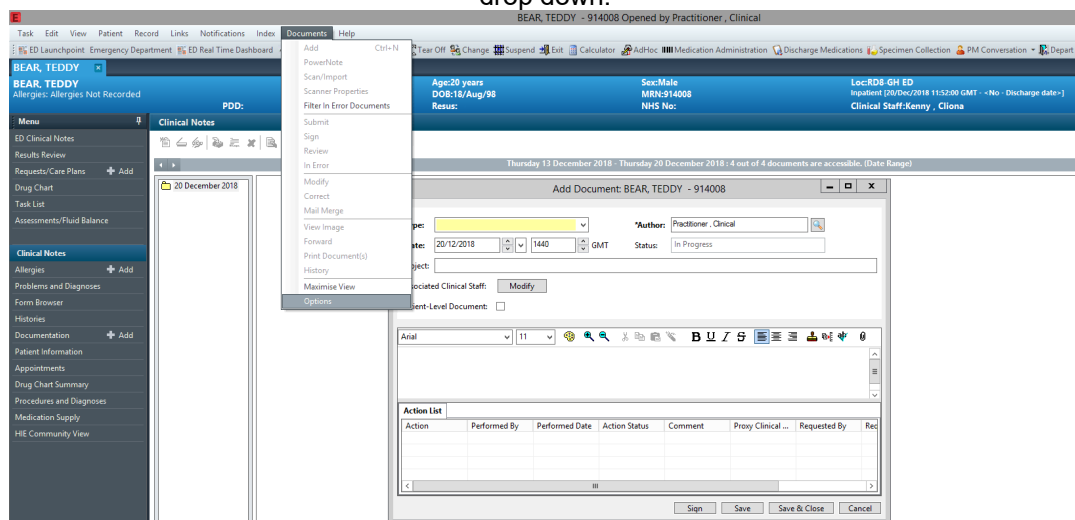
3.

Click on the paper note icon as though you are adding a new note.

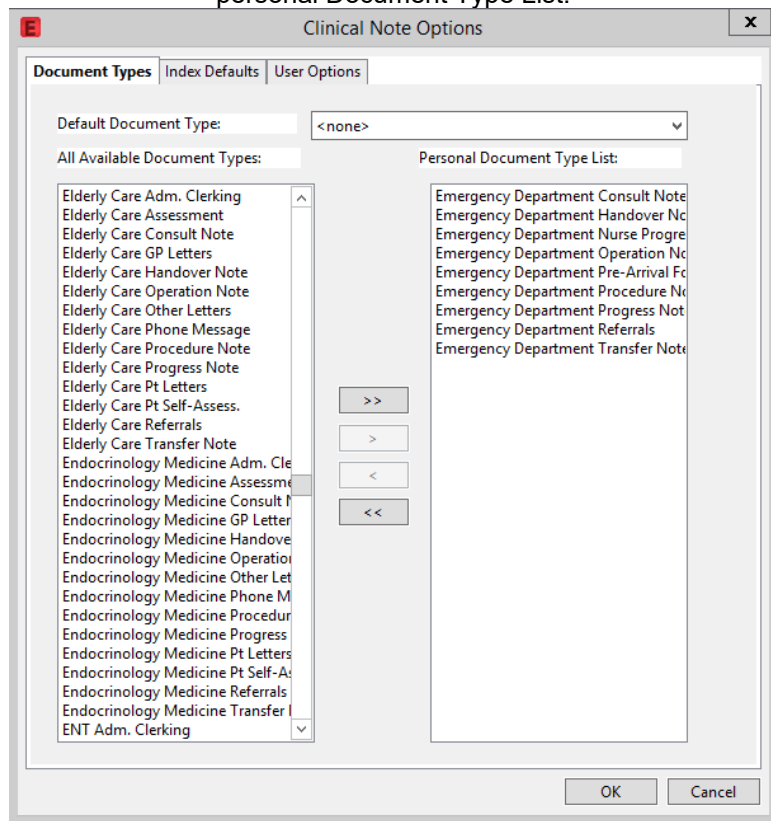


4.

The current setup shows a full list of all available clinical notes under Type. From the Toolbar at the top of the screen, select Documents and then Options from the bottom of the drop down.



5. The document types are then shown. Click on the notes required and use the arrows to add to your personal Document Type List.



6. Click OK when done.

7. Clinical Notes now just show chosen preferences on the type drop down.

