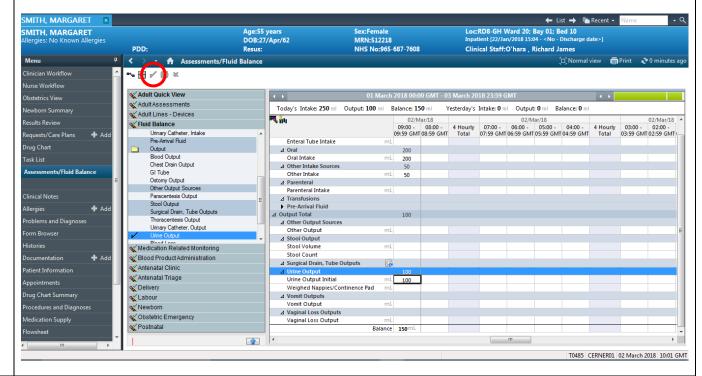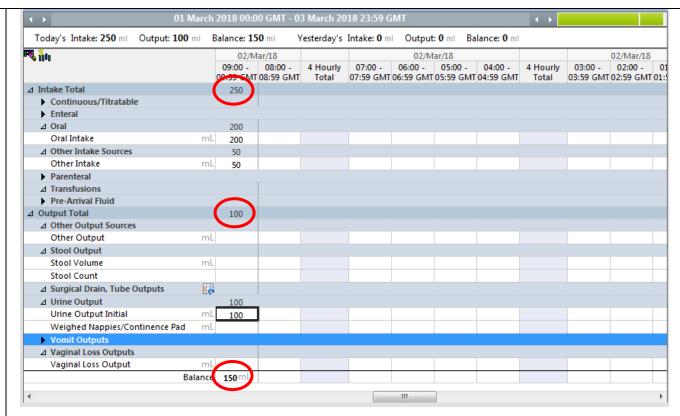| IT Dept Quick Reference Guide (QRG)	eCARE	NHS Milton Keynes University Hospital NHS Foundation Trust
Document No – Ref 301		Version Number – 2.0

RECORDING AND USING THE FLUID BALANCE

1.	Load up your patients record and and select the Assessments/Fluid Balance main menu option.
2.	Select the Fluid Balance iView band from the middle section.
3.	Record your intake and outputs according to the patient.

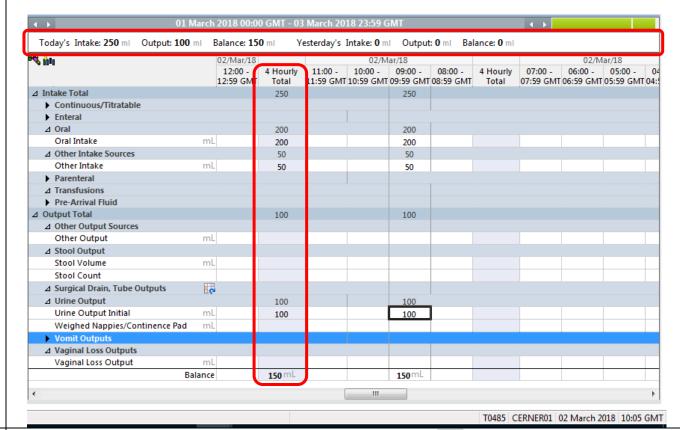| 4.	Sign to record your information by using the green tick above your iView bands.

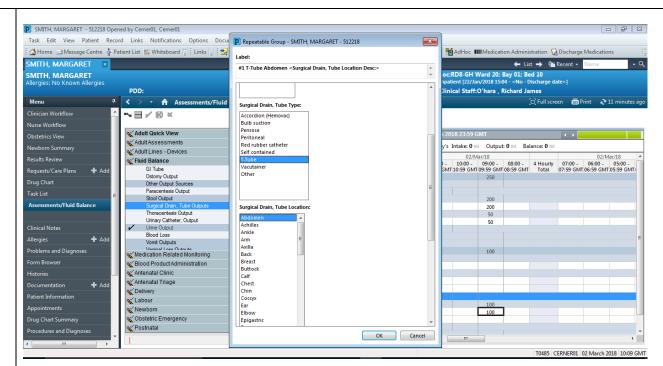| 5.	You will see that the Intake total, output total and Fluid balance will automatically calculate themselves:

6. You can also see all this information at a quick glance from the top bar, and that it will also calculate a 4 hourly total.
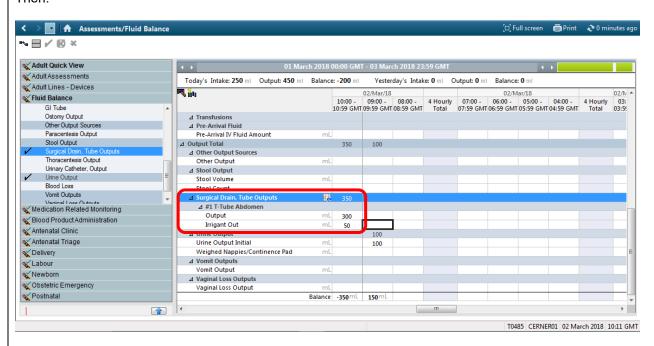

7. Drains can be included and selected using the grid icon next to the title: This will allow you to document the fluid from this:

Then:

8.	You can also use the Ostomy Output grid icon to chose from common ostomy outputs:

And: