

<b>Document Number</b>	<b>Version Number</b>	<b>Environment</b>
	1	Live
<b>Document Title</b>		
<b><u>Explorer Menu- Discern Analytics 2.0</u></b>		

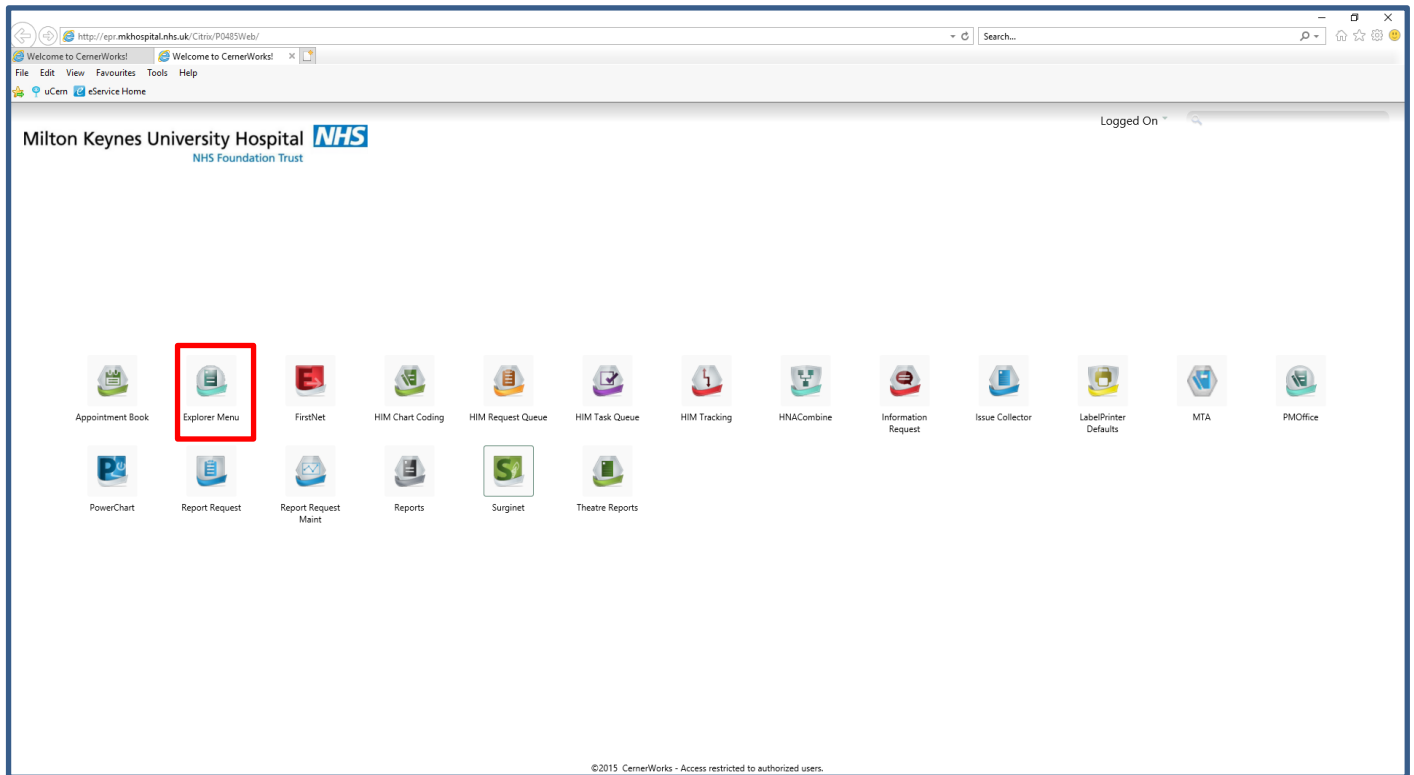
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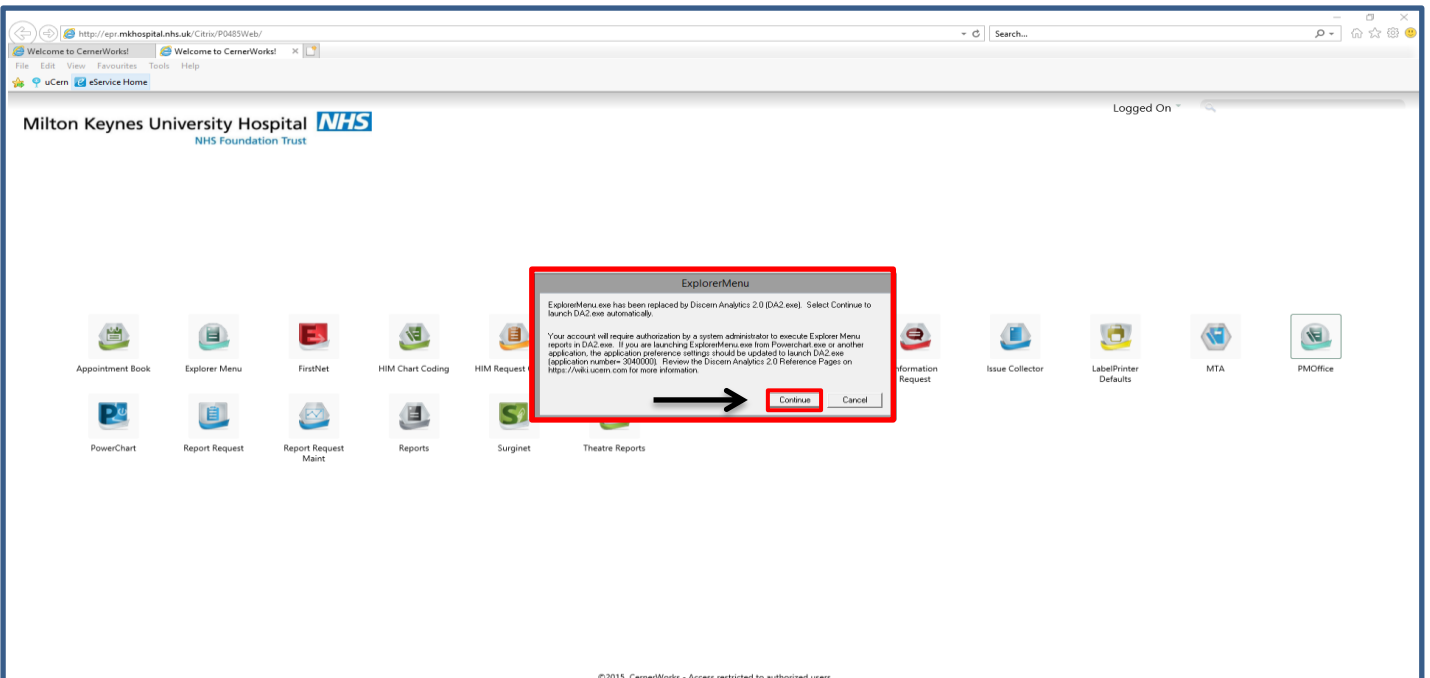
## Version Control

Version Number	Creation Date	Author	Change Description	Review Date	Reviewer
1	04/02/2019	Hannah Prince			
2					
3					

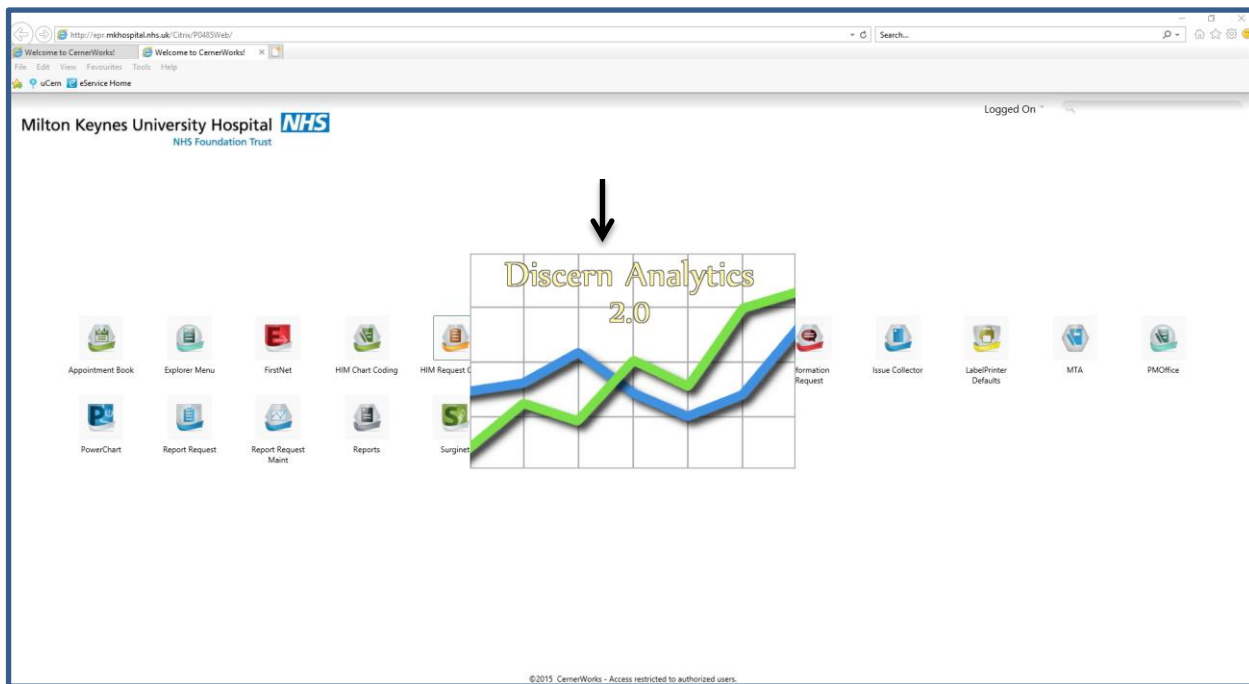
Open up eCare and select the Explorer Menu Application



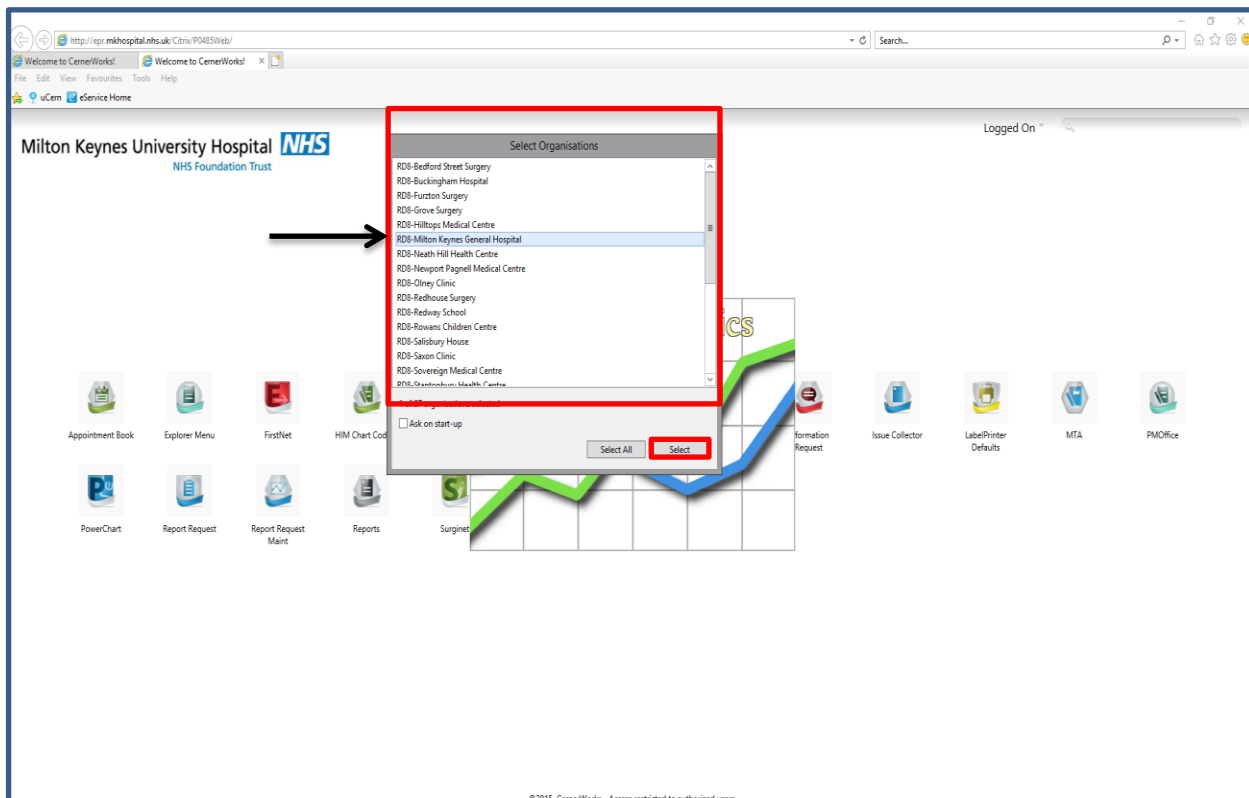
Select Continue to the below pop up box



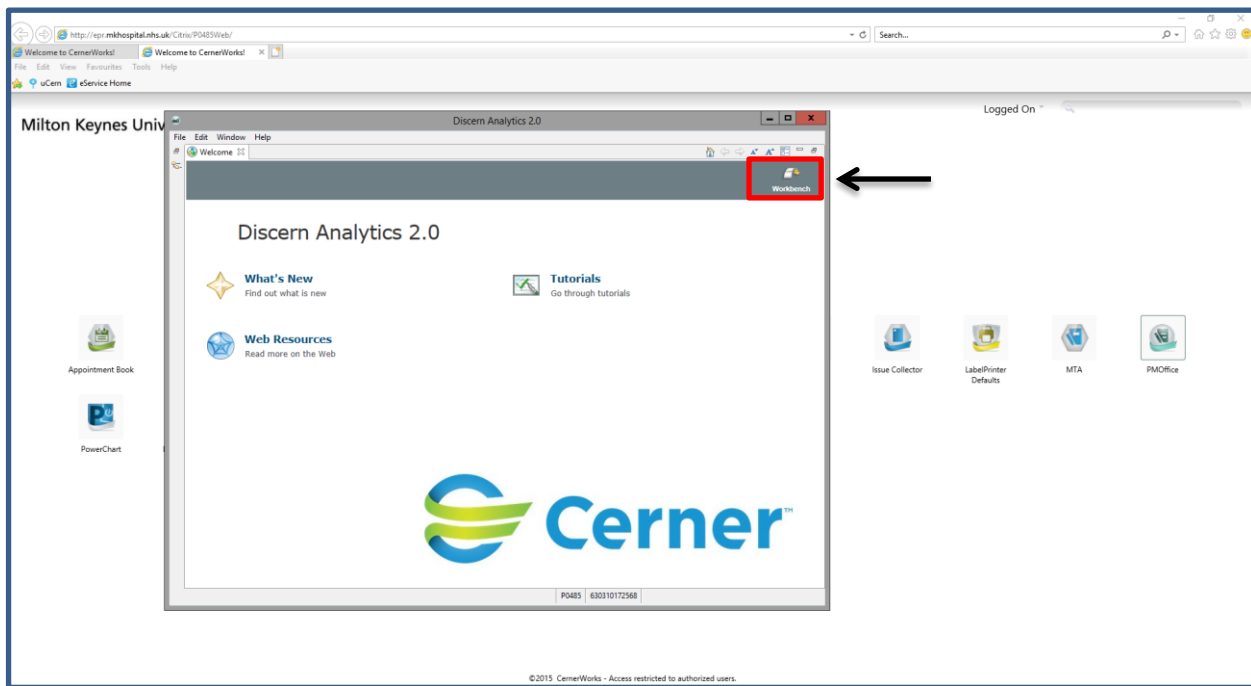
You will now see the below programme start to load



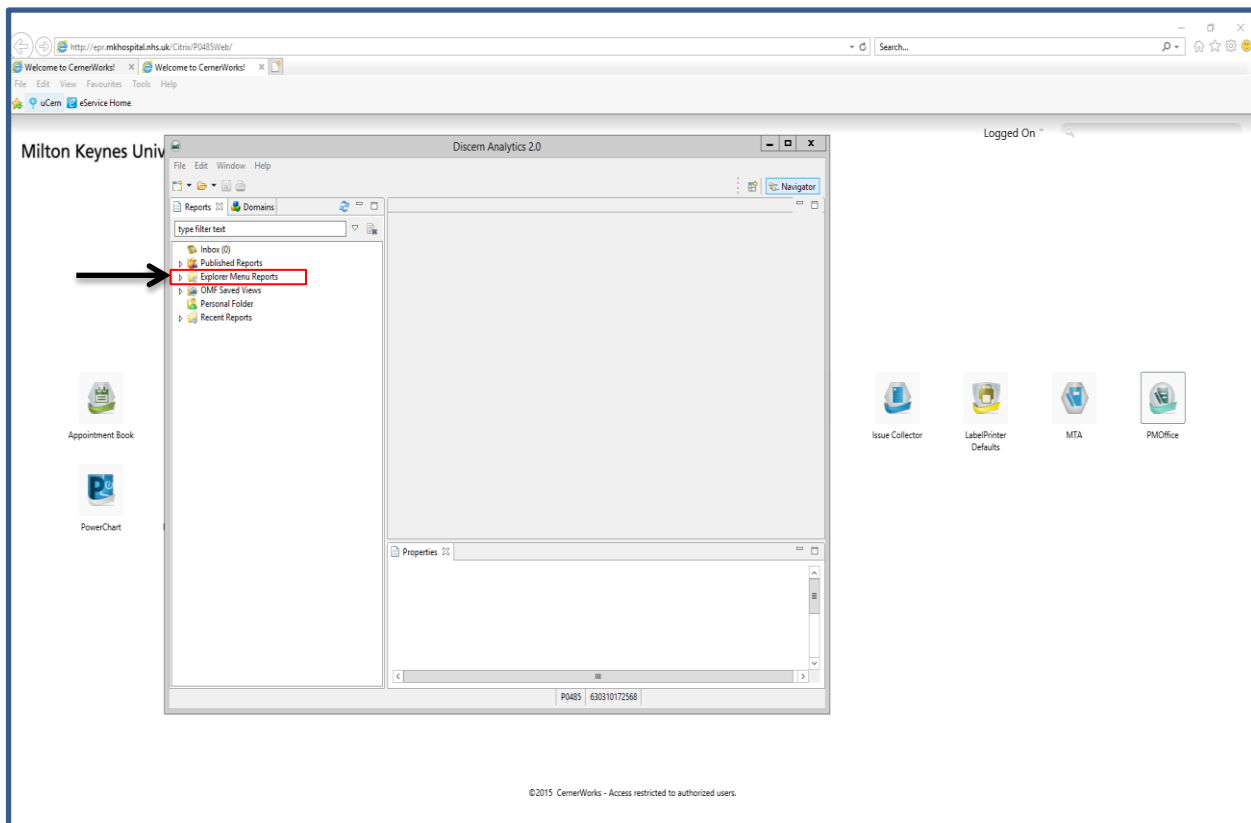
Select RD8-Milton Keynes General Hospital from the Select Organisations Box and click on select.



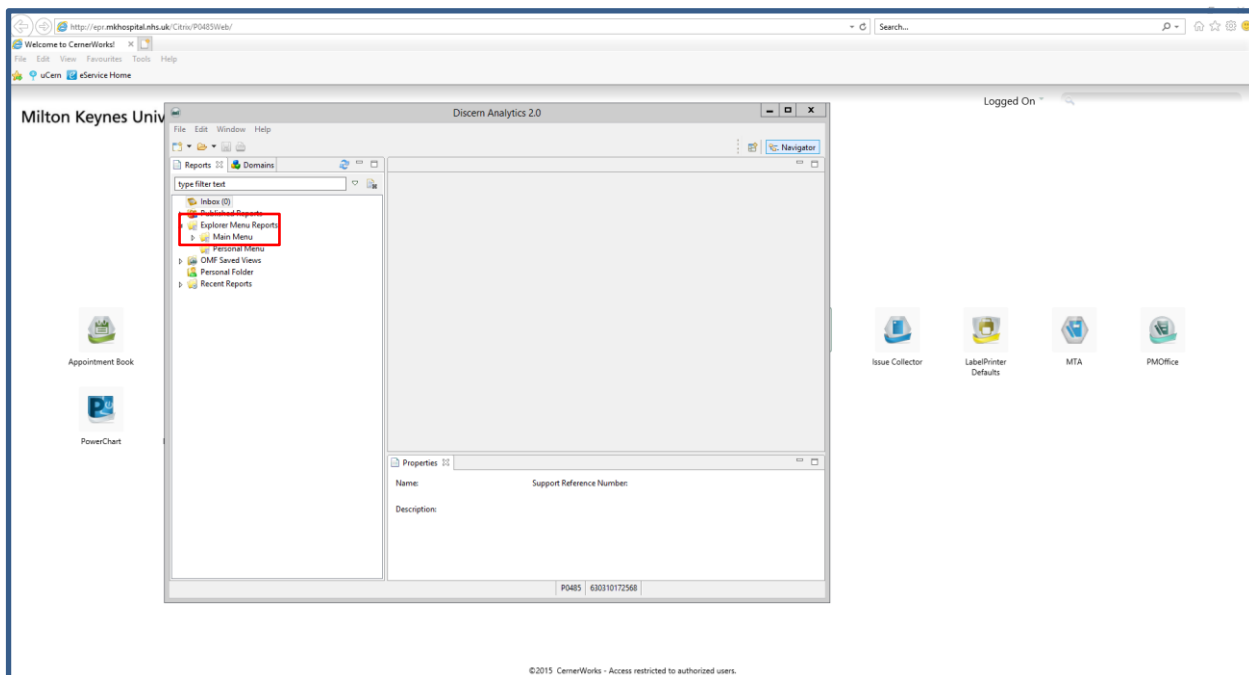
The home window will now appear select Workbench in the top right hand corner to open the reports



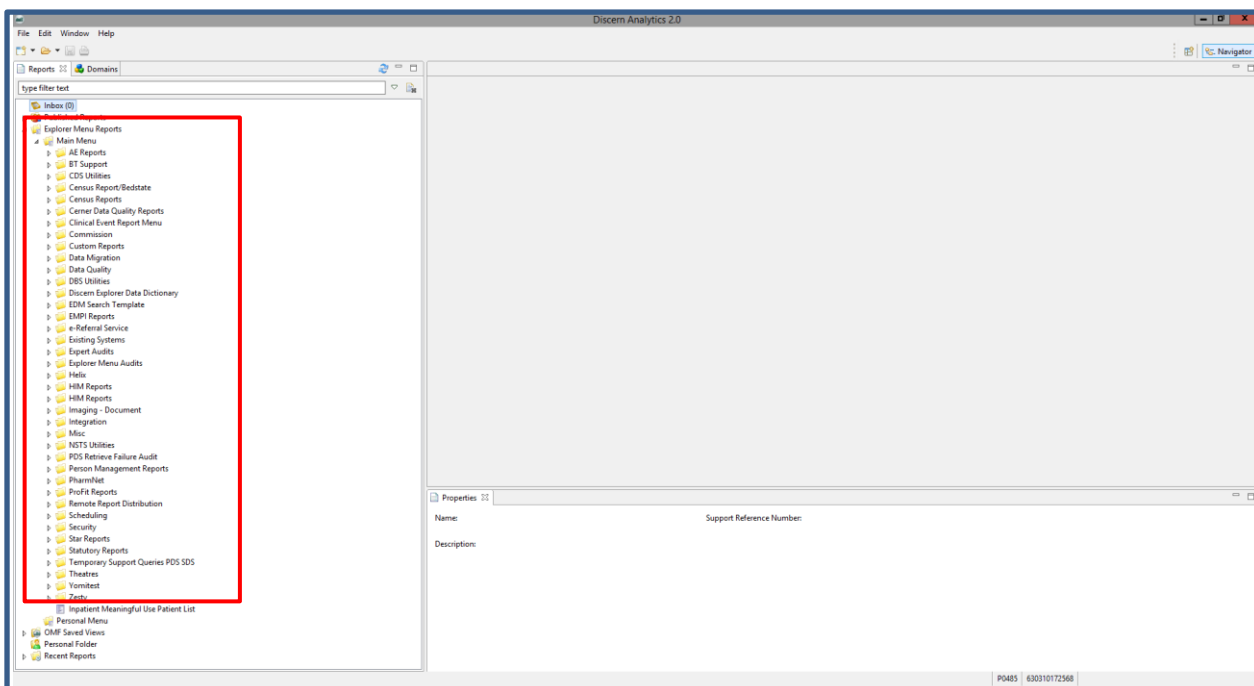
Expand the below box, on the right hand side select the Explorer Menu Reports



## Expand the Main Menu tab

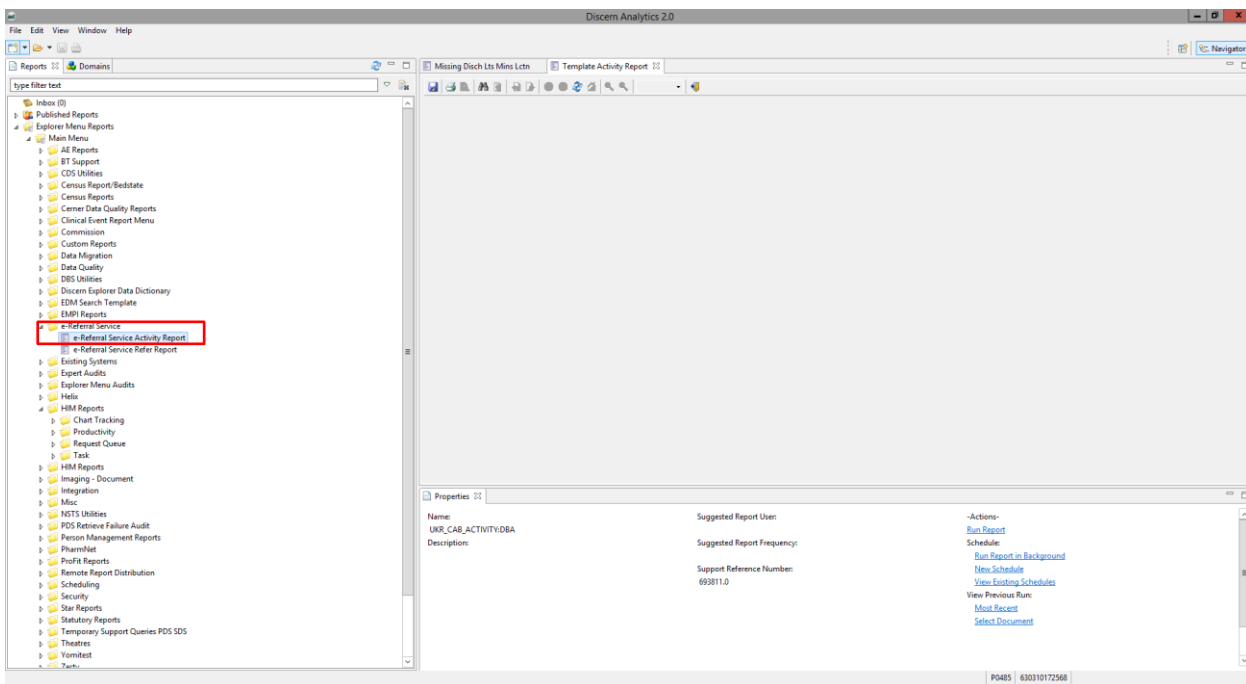


All folders will now open you will need to find your reports from the appropriate folder, you will only have to do this once the next time you log in if you have run the report it will save into your Recent Reports folder

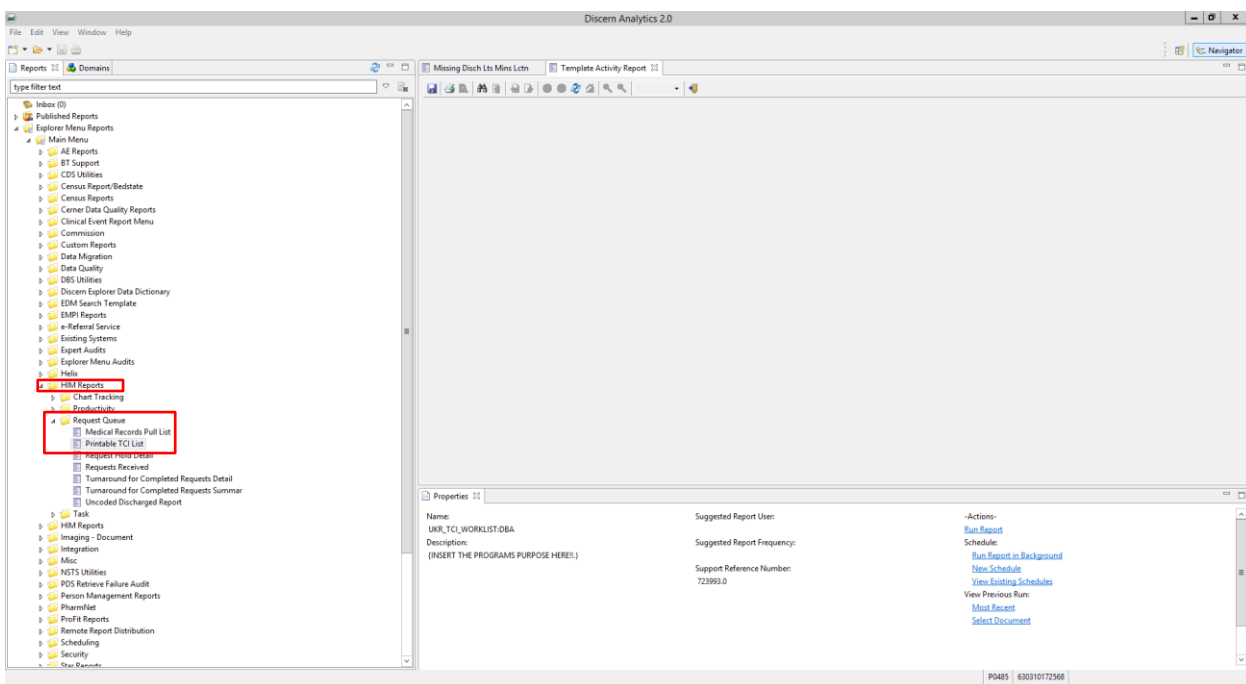


## Example reports

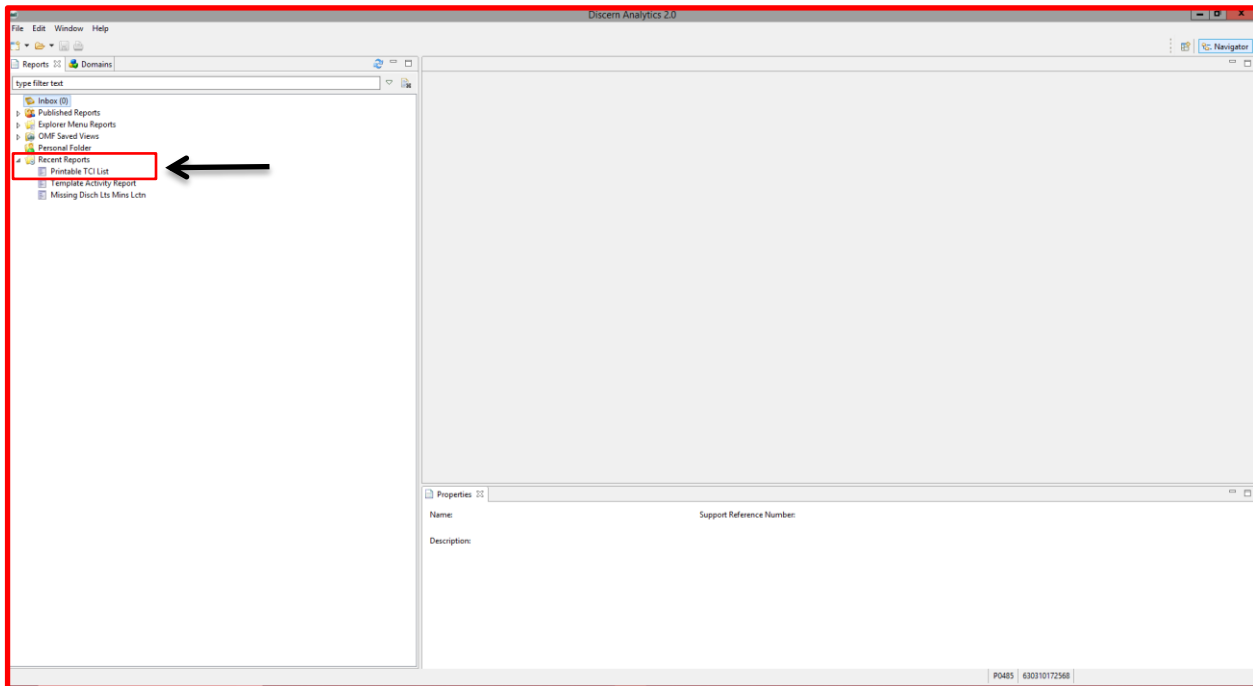
Two commonly used reports are the e-Referral Service Activity Report and Printable TCI list please see the screen shots below how to find these reports.



## Printable TCI List



## Recent Reports Folder



## Related Documents

## References

## Key Words