## How to update PDD

1. If no PDD on banner bar then from inside patient record click "ad hoc" on the toolbar

ZZZPC1, TEST - 921631 Opened I	y Phillips , Deborah Joan		
ask Edit View Patient Record	Links Notifications Navigation Help		
🐴 Home 🖃 Message Centre  🛓 Patie	nt List 👫 Whiteboard 📲 CareCompass 🎉 Doctor's Worklist 👫 Discharg	e Dashboard 🎬 Scheduling 🤐 MPTL Maternity Whiteboard 🚦 Co	llection Runs 👔 Case Selection 📲 Rapid Re
🔀 New Sticky Note 🐑 View Sticky Note	es 🎛 Tear Off 🇱 Suspend 🖽 Ext 🎬 AdHoc 🕞 Communicate 👻 🔳 Fi	irstNet (PowerChart) 📋 Calculator 🛛 🗰 Medication Administration 👔	Specimen Collection 🔒 PM Conversation 👻
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ZZPCT, TEST 🛛			
ZZZPCT, TEST Allergies: penicillin **Flag/Alert**	PDD:	Age:38 years DOB:02/May/80 Resus:Do Not Resuscitate	Sex:Female MRN:921631 NHS No:
Menu P	🔹 👻 🛉 Clinician Workflow		
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2. From the list of forms that opens tick "predicted date discharge" and then click "record"

Ad Hoc Recording - ZZZPCT, TEST		
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	C E Predicted Date of Dicharge	
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3. Enter the PDD and click the green tick to sign the form

Predicted Date of Discharge - ZZZPCT, TEST	
*Performed on: 17/12/2018 💭 💌 1211 🗬 GMT	
	Discharge Planning Dates
Predicted Date of Discharge	

4. Refresh the screen and the PDD will appear in the banner bar

5. To amend the predicted date of discharge select "Form Browser" from the left sided menu and select the previously completed predicated date of discharge form



Having selected the form right click and select "Modify"

ZZZPCT, Allergies: p **Flag/Ak	TEST enicillin ert**	PDD:18/Dec/18	Age:38 years D08:02/May/80 Resus:Do Not Resuscitate
Menu		< 🕥 🔸 👘 Form Browser	
		1	04 Dec
Nurse Workflow			
Obstetrics View		Sort by: Date +	
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		9: 19 GMT Discharge Summary Final Checks (Auth (Verifie)	View
Requests/Care Haris	<b>T</b> A00	- 18 GMT Key Discharge Details (Auth (Verified)) - Philips	Modify
Drug Chart		- 18 GMT Discharge Checklist (Auth (Verified)) - Philips , (	University
		Og: 14 GMT Antmicrobial Stewardship (Auth (Verified)) - Phi	History
Accessoments Child Datas		07:57 (Alt Antimicrohial Stewardshin (Auth (Verified)) - Ph	ristory
Assessmenta/Huic usan		Tuesday 11 December 2018 GMT	Change Date/Time
		12:23 GMT Antimicrobial Stewardship (Auth (Verified)) - Clinica	Practitioner, Temporary Access
Clinical Notes		🗄 🗁 Monday 10 December 2018 GMT	
		12:00 GMT Antimicrobial Stewardship (Auth (Verified)) - Philips	, Deborah Joan
AND DES	<b>T</b> 300	Friday 07 December 2018 GMT	and their statements of the second statement is a second statement of the
Problems and Diagnoses		14:27 GMT Pharmacy Oxygen Therapy (Auth (Verified)) - Clinic	cal Practitioner , Temporary Access
Form Browser		12:50 GMT Seasis Screening (Auth (Verified)) - Clinical Practitio	mer . Temporary Access
		12:41 GMT Dementia/Delirium Diagnostic Assessment (Auth (Vi	erified)) - Clinical Practitioner , Temporary Access
Histories		12:31 GMT VTE Risk Assessment (Auth (Verified)) - Clinical Pra	ctitioner , Temporary Access
	🕈 Add	08:54 GMT Pharmacy Allergy Recording (Auth (Verified)) - Beta	arse , Devendranath
Patient Information		08:51 GMT Discharge Summary (Auth (Verified)) - Betarse , De	evendranath
		Thursday us December 2018 GMT	shareh tean
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6. Change the date as required , add the reason for the change and then click the green tick to save changes. Refresh again and the new PDD will be displayed on the banner bar.

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*Performed on: 17/12/2018 💭 🔽 1211 💭 GMT				
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Pre 22 Va	redicted Date of Discharge 12/12/2018 🚽 🗸			
P	Post-op complication			